



South Santa Clara County Fire District

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Derek J. Witmer, Fire Chief

**MINUTES OF THE
SOUTH SANTA CLARA COUNTY FIRE DISTRICT
BOARD OF COMMISSIONERS WORKSHOP OF
January 8, 2014**

1. CALL TO ORDER

The Finance and Cooperative Fire Workshop of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, January 8, 2014 at Morgan Hill Expanded. Vice-Chairperson Geiger called the meeting to order at 3:00 p.m.

1.1 ROLL CALL

- A. Commissioners Present: Geiger, Monaco, Lewis, Burback, Velasco and Ludewig
- B. Fire District Staff: Chief Witmer, Chief Norton, Raymond Castillo and Gina Garcia
- C. Absent: Commissioner Jackson

1.2 INTRODUCTIONS

Chief Witmer introduced Raymond Castillo, Office Technician for City of Morgan Hill.

1.3 DECLARATION OF POSTING OF AGENDA

District Clerk Athey certified that the meeting's agenda was duly noticed and posted in accordance with Government Code 54954.2.

2. PUBLIC PARTICIPATION

None

3. Old Business – Action

3.1 Fire Capital Facilities Mitigation Analysis

On motion of Commissioner Velasco and seconded by Commissioner Monaco the Board directs staff to issue a Request For Proposal for a Fire Capital Facilities Mitigation Analysis was approved by the following vote:

AYES: Velasco, Monaco, Lewis, Geiger, Ludewig and Burback
NOES: None
ABSENT: Jackson

4. Workshop

a. Local Government Cooperative Fire Program Overview

Power Point presentation and discussion on the roles and responsibilities of each agency in a cooperative agreement, authority for CAL FIRE to enter into cooperative agreements, types of agreements and review of the components in a Schedule A Fiscal Sheet.

b. Budget/Accounting Process

Topics included benefit rates, leave credit buyout rate, invoice process, status of fund balance policy, impacts to the Districts financial future including annexations, capital improvements and reviewed the draft FY 14/15 budget.

c. State and Local Fiscal Impacts

Provided information on projected revenues, labor updates and possible benefit rate changes.

5. Request for Future Agenda Items


FY 14/15 Budget Proposal
FY 14/15 Capital Expenditure Proposals

6. Adjourn Meeting

The meeting was adjourned at 6:45 p.m. Next regular meeting: February 12, 2014 at Masten Fire Station.

ATTEST


Charles Jackson, Chair


Kathy Athey, Secretary