



South Santa Clara County Fire District

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Jake Hess, Fire Chief

MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF August 14, 2019

1. CALL TO ORDER

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, August 14, 2019 at Morgan Hill Fire Station. Vice Chairperson Lewis called the meeting to order at 6:05 p.m.

1.1 ROLL CALL

- A. Commissioners Present: Lewis, Scatena, Ludewig, Velasco and Monaco
- B. Fire District Staff: Chiefs Hess, Crawford and Winnen
- C. Absent: Commissioner Acker

INTRODUCTIONS

1.2 DECLARATION OF POSTING OF AGENDA

Kim Camarena certified that the meeting's agenda was duly noticed and posted in accordance with Government Code 54954.2.

2. PUBLIC PARTICIPATION

None

3. AGENDA AMENDMENTS

4.1 Approve Board Meeting Minutes of June 12, 2019, noted to change Chief Klett to Chief Clett.

4. MINUTES AND EXPENDITURES

4.1 Approve Board Meeting Minutes of June 12, 2019

On motion of Commissioner Monaco and seconded by Commissioner Lewis, the June 12, 2019 minutes were approved by the following vote:

AYES: Ludewig, Scatena, Lewis, Velasco and Monaco
NOES: None
ABSENT: Acker

4.2 Approve June/July Expenditures

On motion of Commissioner Scatena and seconded by Commissioner Ludewig, the expenditures from June and July 2019 were approved by the following vote:

AYES: Monaco, Lewis, Ludewig, Scatena and Velasco
NOES: None
ABSENT: Acker

5. BOARD, STAFF AND COMMITTEE REPORTS

5.1 Statistical Report of Incidents

Chief Crawford summarized the report provided for May and June statistics. There were 168 aid responses to the South Santa Clara County Fire District and the District provided 374 responses to other agencies during these months with the majority to Morgan Hill and Gilroy. The South Santa Clara County Fire District provided 307 responses to the City of Morgan Hill of which 292 were South County. Morgan Hill provided 97 responses over the 2-month period. There were 328 calls in the district over the two-month period of which 261 were medical in nature with a total of 800 for the year in medical and an overall total of 990.

Of the District's incidents, 80% were medical, 11% were fires/Struct. fire with 3% being vegetation fires and 6% public assistance.

5.2 Battalion Chief Response Statistical Report

Chief Crawford summarized the statistical report of Battalion Chief Responses within the south county for the months of May and June.

BCs responded to 106 incidents during this period - 57 incidents were in the District, 4 in Gilroy and 45 in Morgan Hill. The BCs were on scene at 63 of those incidents, and on scene in less than 15 minutes 89% of the time.

5.3 Inspector Statistical Report

Craig Farley worked a total of 83 hours from June through July. There were 11 new inspections and 11 follow-ups. There were no complaints/referrals that required response from his office. 6 plan reviews were conducted during the reporting period.

5.4 Volunteer Firefighters Report

Company 70 volunteers had no hours of training. The volunteers had no incident calls. There are currently 8 active volunteers. The volunteers have 1 ride-along in the period. Applications are currently being reviewed.

5.5 Mitigation Fees Report

There was one expenditure during the reporting period totaling \$3,288.81 for Citygate, total fees collected were \$60,554.84. Revenues collected reflect fees for 74,589 square feet of various construction.

The balance of the mitigation fund is currently \$327,253.09.

5.6 Correspondence

There is no correspondence.

6. OLD BUSINESS

6.1 Standards of Cover Study ♦ Information

Chief Crawford reported Citygate continues to progress on the Standards of Coverage. There was an initial findings report where all three departments were present and were provided a presentation. A draft report is expected before Labor Day. The study pays for 3 bodies to hear the presentation at one time to accept the report.

6.2 Management Audit ♦ Information

Chief Crawford spoke to Harvey Rose who reported the Management Audit is currently being reviewed by County Counsel. Once reviewed the report will go back to the Fire Chief to review for any errors. The Fire Chief will be sent back to County Counsel for final review and then forwarded to the Board of Supervisors.

6.3 First Responder Fees ♦ Information

Chief Hess reported the new agreement with Rural Metro to provide private ambulance services within the County of Santa Clara is in place. The seventh amendment to the agreement which indicated all zones in the County are all gone. The zone compliance/mandates for the private ambulance company includes one zone.

6.4 Community Wildfire Protection Plan ♦ Information/Action

The action has been withdrawn. There is currently no new information. This item will be carried over to the next Board of Commissions meeting.

6.5 Grants ♦ Information/Action

On motion of Commissioner Monaco and seconded by Commissioner Lewis, the VFA Radios and Turnouts Grant Award was approved by the following vote:

AYES: Monaco, Lewis, Scatena, Ludewig and Velasco

NOES: None

ABSENT: Acker

6.6 South County Sub-Regional Boundary Drop Agreement ♦ Information

Chief Crawford reported there is currently no plan to make or suggest any changes to the agreement until the Standards of Cover study is complete.

6.7 Hollister City/San Benito Co. Automatic Aid Agreement Renewal ♦ Information

Chief Crawford met with the City of Hollister at the end of July. There is a tentative agreement pending adjustments to size of the Automatic Aid area of Hollister coming in to Santa Clara County.

7. NEW BUSINESS

7.1 Brown Act ♦ Information

Chief Crawford will forward the Brown Act Information material to the Board of Commissioner's for reference of the Brown Act Process.

8. REQUEST FOR FUTURE AGENDA ITEMS

Chief Crawford would like to add a possible action item of the replacement of the cabin chassis on the mechanic's vehicle for Fleet Management.

9. CHIEF'S REPORT

Chief Hess reported CAL FIRE is at peak staffing with fifteen engines and will be going to a sixteenth engine with three Dozers and one Helicopter. The Governor has released an Executive Order for additional staffing for one-third of the State engines in every CAL FIRE Unit. For Santa Clara Unit there are five Engines that will have four Firefighters on each engine as well as staffing with the MCAD which interfaces with the California National Guard. There has been an increase in Wildland fires in the South Santa Clara and Alameda Contra Costa Counties. The South Santa Clara County has been allocated a new lawyer from the County of Santa Clara to assist with the Tax Fee Ballot Measure. The Casa Loma repair is complete. A report was sent to Santa Clara County. Loma Chiquita has three additional culverts that need to be replaced and repaired.

Chief Crawford reported there will be additional expenses to add skylights and ventilators to the Bay at Fire Station Two. The SVRCS Radio system in the South Cell is complete.

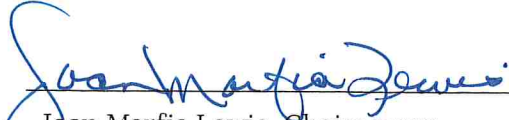
10. GOOD OF THE ORDER

None.

11. ADJOURN MEETING

The meeting was adjourned at 7:18 p.m. Next regular meeting: October 9, 2019 at Masten Fire Station.

ATTEST


Joan Marfia Lewis, Chairperson


Kim Camarena, Secretary