



## South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com  
George Huang, Fire Chief

### MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF April 13, 2022

#### 1. Opening

##### 1.1 CALL TO ORDER

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, April 13, 2022, remotely via Teleconference or Call In (Audio Only). Vice-chairperson Monaco called the meeting to order at 6:05 p.m. A quorum was present via teleconference pursuant to Government Code Section 54953(e).

##### 1.2 ROLL CALL

- A. Commissioners Present: Monaco, Lewis, Lopez, Ludwig and Keesling
- B. Fire District Staff: Chief Huang and Chief Good,
- C. Absent: Acker and Carlson

##### 1.3 DECLARATION OF POSTING OF AGENDA

Per Government Code Section 54954.2 by Acting Clerk, Kathy Athey

##### 1.4 INTRODUCTIONS

Chief Good introduced Chief George Huang, Unit Chief, CAL FIRE Santa Clara Unit as the new Fire Chief of the District.

**2. Public Comment**

None

**3. Agenda Amendments and Changes**

Remove items 4(e)1 and 4(e)2 from consent Agenda. Reports not available.

**4. Approve Consent Agenda**

<b>4 RESULT: APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b> Keesling
<b>SECONDER:</b> Lewis
<b>AYES:</b> Monaco, Lewis, Lopez, Keesling, Ludewig
<b>ABSENT:</b> Acker and Carlson

**4(a) Minutes Approval**

4(b) Approve minutes of the February09. 2022, Regular Meeting.

<b>4(a)(b) RESULT: APPROVED [UNANIMOUS]</b>
<b>MOVER:</b> Keesling
<b>SECONDER:</b> Lewis
<b>AYES:</b> Monaco, Lewis, Lopez, Keesling, Ludewig
<b>ABSENT:</b> Acker and Carlson

**4(c) Expenditure Approval**

4(d) Approve Expenditures from February 1, 2022 – March 31, 2022.

<b>4(c)(d) RESULT: APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b> Keesling
<b>SECONDER:</b> Lewis
<b>AYES:</b> Monaco, Lewis, Lopez, Keesling, Ludewig
<b>ABSENT:</b> Acker and Carlson

4(e)1 Approve Incident Statistical Report – Removed from consent agenda.

4(e)2 Approve Inspector Statistical Report – Removed from consent agenda.

4(e)3 Approve Volunteer Firefighter Report.

4(e)4 Approve Mitigation Fees Report.

<b>4(e)3, 4 RESULT: RECEIVED AS AMENDED</b>
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## Regular Agenda Items For Discussion

### 5. Old Business Info/Action

#### 5.1 Resolution No. 22-02 – Making Findings Pursuant to Assembly Bill 361- Action

Possible Action:

- a. Adopt Resolution No. 22 – 02 making required findings that (1) Circumstances of Stat of Emergency to Exist; and (2) Recommended Measures to Promote Social Distancing Continue to Exist that Require Continued Remote Meetings in Accordance with Government Code Section 54953 (e)(3).

<b>5.1 RESULT: APPROVED AS AMENDED [UNANIMOUS]</b>
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<b>MOVER:</b> Keesling
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<b>SECONDER:</b> Lewis
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<b>AYES:</b> Monaco, Lewis, Lopez, Keesling, Ludewig
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<b>ABSENT:</b> Acker and Carlson
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#### 5.2 District Awareness Campaign – Information

Chief Good reported that the Trifolds have been updated and printed and are available for distribution.

#### 5.3 Management Audit Report – Item 2.1 – Five-Year-Plan – Information

Chief Good reported that staff is working with Supervisor Wasserman’s office to present an item on the April 19, 2022, Board of Supervisor’s agenda regarding the District’s financial situation.

#### 5.4 Fiscal Year 2022-23 Proposed Budget – Information

Kathy Athey presented an updated budget proposal that included an increase in GL 5255510 due to anticipated increases to the benefit rates and included changes moving expenditures from base budget to one-time entries as required by Office of Budget and Analysis.

#### 5.5 Agreement with the County of Santa Clara for EMS Trust Funds - Information

Chief Good reported that the agreement with the County of Santa Clara to provide reimbursement for the purchase of Mechanical Chest Compression Device Systems in an amount not to exceed thirty-eight thousand, eight-hundred eighty-seven dollars (\$38,887) has been approved by the Board of Directors at the March 22, 2022, regular meeting. Staff will be making the purchases soon and will request reimbursement from the Santa Clara County Emergency Medical Services Trust Fund.

## 6. New Business

### 6.1 Agreement with the County of Santa Clara for Medical Dispatch and Technical Services - Action

Possible Action:

- a. Recommend agreement with the County of Santa Clara for Emergency Medical Dispatch and Technical Services to the Board of Directors effective for five (5) years beginning at 12:00 a.m. on July 1, 2022, and ending at 11:59 p.m. on June 30, 2027, not to exceed forty-one thousand, three-hundred sixty-nine dollars (\$41,369) for FY 2022-23, that has been reviewed and approved by County Counsel as to form and legality.

<b>6.1 RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Keesling
<b>SECONDER:</b>	Lewis
<b>AYES:</b>	Monaco, Lewis, Lopez, Keesling, Ludewig
<b>ABSENT:</b>	Acker and Carlson

### 6.2 Approve Equipment Surplus and Disposal Plan – Action

Possible Action:

- a. Approve declaring Hurst Tools listed below as surplus equipment and authorizing staff to dispose of the equipment by donating to L. N. Curtis & Sons, who will work with local non-profit agencies to donate this extrication equipment to Fire Departments in Baja, Mexico and South America.

Cutters (2) – Serial # 18911, 104198  
Spreaders (2) – Serial # 17947, 105258  
Power Unit (1) – No Serial Number  
Large Rams (2) – Serial # 107469, 81658  
Small Rams (2) – Serial # 82260, 18927  
Hydraulic Hoses (5) – No Serial Number

<b>6.2 RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Lewis
<b>SECONDER:</b>	Ludewig
<b>AYES:</b>	Monaco, Lewis, Lopez, Keesling, Ludewig
<b>ABSENT:</b>	Acker and Carlson

### 6.3 California High Speed Rail Authority (HSR) Letter – Information

Report and discussion on the impacts of the proposed High-Speed Rail System on the District and possible actions to mitigate impacts including a letter to the HSR from the Commissioners after approval by the Board of Directors.

Chief Good discussed the concerns and impacts on the District's response times to emergencies and anticipated delays as the route extends forty-one (41) miles through the District. Anticipated delays of three (3) to five (5) minutes would impact the District's ability to meet the response times under the First Responder Agreement. The Board of Commissioners and staff will be coordinating their response with Supervisor Wasserman's office.

### 7. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

No Requests

### 8. Chief's Report

Chief Huang reported the following:

- Introduction and formal statement of assignment of Unit Chief for the Santa Clara Unit (SCU) and Fire for South Santa Clara County Fire District.
- Announced the appointment of Chief Joe Tyler as the Director of CAL FIRE.
- SCU is working on the Unit Strategic Fire Plan. Draft in progress.
- Initiated Level II staffing – 76 firefighters have been hired to staff one engine per battalion, form hand crews and staff the helicopter. SCU will hire 175 firefighter's total.
- Suspended burn permits for all five counties within SCU. All residential outdoor burning is suspended. Official letter has been signed and sent.

### 9. Commissioner Comments

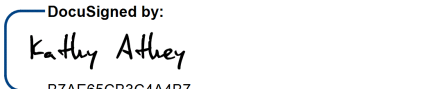
- The entire board welcomed Chief Huang to the District. They look forward to working with him and thanked him for the recent texts and messages keeping them apprised of events in the District.
- Commissioner Ludewig asked about receiving CAD reports of incidents. Due to the high volume of incidents; many unrelated to the District, that would significantly increase the board's messages. Chief Huang will work with dispatch to provide a way to notify the board on large incidents within the District.

**10. Next Meeting is June 08, 2022**

**11. Adjourn Meeting**

*There being no further business, the meeting adjourned at 6:37 p. m.*

ATTEST   
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John Monaco, Vice Chairperson

  
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Kathy Athey, Acting Secretary