



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscfd.com
George Huana, Fire Chief

MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF May 10, 2023

1. Opening

1.1 CALL TO ORDER

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, May 10, 2023, at the Masten Fire Station location at 10810 No Name Uno, Gilroy, CA 95021. Chairperson Monaco called the meeting to order at 6:00 p.m. A quorum was present via in-person pursuant to Government Code Section 54953(e).

1.2 ROLL CALL

- | | |
|---------------------------|---|
| A. Commissioners Present: | Monaco, Lewis, Ludewig,
Acker, Johnson, and Keesling |
| B. Fire District Staff: | Assistant Chief Hernandez,
Battalion Chief Alcantar, and Engine
Crew 68 |
| C. Absent: | None |

1.3 DECLARATION OF POSTING OF AGENDA

Per Government Code Section 54954.2 by Acting Clerk, Assistant Chief Hernandez.

1.4 INTRODUCTIONS

Assistant Chief Hernandez introduced Aaron Forbath, Deputy County Counsel for all County Fire Districts.

2. Public Comment

None

3. Agenda Amendments and Changes

Chairperson Monaco made a motion to move Item 6.2 and 6.3 to be heard prior to Item 4.

3. RESULT: APPROVED [UNANIMOUS]	
MOVER:	Johnson
SECONDER:	Lewis
AYES:	Johnson, Lewis, Monaco, Acker, Ludewig, Keesling
ABSENT:	Lopez

4. Minutes Approval - Action

Possible Action:

Approve minutes of the April 12, 2023, Regular Meeting.

4(a) RESULT: APPROVED [UNANIMOUS]	
MOVER:	Lewis
SECONDER:	Acker
AYES:	Lewis, Acker, Monaco, Ludewig, Johnson, Keesling
ABSENT:	Lopez

5. Old Business Info/Action

5.1 Masten Station Solar Engineering Report - Information

Receive a report on the status of the solar project at Masten Station for possible placement of solar panels on the apparatus bay based on the engineering report from MG Construction & Engineers, Inc.

Chief Hernandez reported that MG Construction & Engineers, Inc. will begin work in the next week to install the Z purlins on the Apparatus Bay. Working on getting an update from Simmitri for when they can start installing the solar panels. Chief Alcantar will be taking over this project when Chief Hernandez leaves.

5.2 FY 2023/2024 Budget - Information

Receive a report on the status of the FY 2023/2024.

Kathy Athey reported that the Santa Clara County Budget Workshops were held May 8, 2023 through May 10, 2023. The District's budget was discussed during the workshop today. Chief Huang attended the budget workshops and that is why he could not attend the board meeting. Kathy and Commissioner Acker both listened to the teleconference and reported the following:

- Supervisors Arenas and Simitian, the Board directed Administration to report to the Board at the June 2023 Budget Hearing relating to a comprehensive short-term plan to fully fund the District through the two years of the CAL FIRE contract ending June 30, 2025, including funding for capital improvements and general operations, and to consider forgiveness of a County loan to the District for acquisition of a fire engine in the development of that plan.
- At the request of Supervisor Chavez, the Board further directed Administration to report to the Board at the June 2023 Budget Hearing relating to options for consideration to implement a centralized financial review of the Fire Districts by County Administration, opportunities to increase ongoing collaboration between Fire Districts, and information relating to the status of a study by the Local Agency Formation Commission (LAFCO).
- At the request of Supervisor Simitian, the Board further directed Administration to report to the Board at the June 2023 Budget Hearing relating to options for consideration to fund the District with Public Safety Sales Tax revenues.

5.3 Fire District Rebranding AD Hoc Committee – Action

Receive proof of the South Santa Clara County Fire District's trifold pamphlet and any other updates pertaining to the South Santa Clara County Fire District's community outreach.

The Board considered two variations of the pamphlet and suggested additional changes to be completed for consideration and the June 14, 2023 meeting.

Possible Action:

- a. Approve South Santa Clara County Fire District Trifold Pamphlet proof for production and distribution; or
- b. Direct Ad Hoc Committee to make additional changes to the South Santa Clara County Fire District pamphlet.

5.3 (b) RESULT:	APPROVED [UNANIMOUS]
MOVER:	Acker
SECONDER:	Ludewig
AYES:	Acker, Ludewig, Monaco, Keesling, Lewis, Johnson
ABSENT:	Lopez

6. New Business

6.1 Fire Inspection Services Contract Delegation of Authority – Action

Possible Action:

- a. Approve delegation of authority to Fire Chief, or designee, to amend or terminate Agreement between the South Santa Clara County Fire District and Shalendra “Shawn” Deo for Fire Inspector Services, as executed on September 22, 2020, and amended on June 13, 2022. Delegation of authority shall expire on June 30, 2023.

6.1 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lewis
SECONDER:	Ludewig
AYES:	Lewis, Ludewig, Monaco, Keesling, Acker, Johnson
ABSENT:	Lopez

6.2 Agreement 1CA06233 with CAL FIRE for Personnel Services – Action

Possible Action:

- a. Recommend Agreement 1CA06233 with CAL FIRE for Personnel Services for consideration and approved by the Board of Directors effective for two (2) years beginning July 1, 2023, and ending June 30, 2025 for an amount not to exceed seventeen million, nine hundred eighty-nine thousand seven hundred and thirty-eight dollars (17,989,738) that has been reviewed and approved by County Counsel as to form and legality.

6.2 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Acker
SECONDER:	Keesling
AYES:	Acker, Keesling, Monaco, Ludewig, Lewis, Johnson
ABSENT:	Lopez

6.3 Agreement 1CA06234 with CAL FIRE for Amador Services at Pacheco Fire Station - Action

Possible Action:

- a. Recommend Agreement 1CA06234 with CAL FIRE for Amador Services at Pacheco Fire Station for consideration and approval by the Board of Directors effective for two (2) years beginning on July 1, 2023, and ending on June 30, 2025, for an amount not to exceed one million, nine hundred forty-nine thousand and twenty-three dollars (1,949,023) that has been reviewed and approved by County Counsel as to form and legality.

6.3 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Acker
SECONDER:	Ludewig
AYES:	Acker, Ludewig, Monaco, Keesling, Lewis, Johnson
ABSENT:	Lopez

7. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

- Fire District Branding AD Hoc Committee Pamphlet
- Grant Report

8. Battalion Chief’s Report

Chief Hernandez reported the following:

- May 04, 2023, structure fire involving a 1,500 square-foot detached garage/shop. Aggressive fire attack by crews allowed for quick extinguishment and prevention of the fire spreading to nearby structures.
- This will be Chief Hernandez’s final meeting with the Board as he is taking a new position within CAL FIRE outside of the Santa Clara Unit. Battalion Chief Alcantar will be filling in to assist with the meetings until the Staff Services Analyst position is filled.
- CAL FIRE Santa Clara Unit is currently having multiple personnel go thru various academies as equipment and crews are being staffed up as we approach summer.

9. Chief’s Report – George Huang

No Report. Due to the FY 2023/2024 Budget Workshops Chief Huang was unable to attend the meeting.

10. Commissioner Comments

No Comments

11. Next Meeting is June 14, 2023

12. Adjourn Meeting

There being no further business, the meeting adjourned at 7:20 p. m.

ATTEST _____
John Monaco, Chairperson

DocuSigned by:


Chief Alcantar, Acting Secretary