



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com
Jake Hess, Fire Chief

MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF December 08, 2021

1. CALL TO ORDER

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, December , 2021, remotely via Teleconference or Call In (Audio Only). Chairperson Acker called the meeting to order at 6:03 p.m. A quorum was present via teleconference pursuant to Government Code Section 54953(e).

1.1 ROLL CALL

- | | | |
|----|------------------------|--|
| A. | Commissioners Present: | Acker, Monaco, Lewis, Lopez,
and Keesling |
| B. | Fire District Staff: | Chief Hess, Chief Good, |
| C. | Absent: | Ludewig and Carlson |

1.2 INTRODUCTIONS

None

1.3 DECLARATION OF POSTING OF AGENDA

District Clerk Athey certified that the meeting's agenda was duly noticed and posted in accordance with Government Code 54954.2.

2. PUBLIC PARTICIPATION

None

3. AGENDA AMENDMENTS

None

4. Minutes and Expenditures

4.1 Approve Board Meeting Minutes of October 13, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Keesling
AYES:	Acker, Monaco, Lewis, Lopez, Keesling
ABSENT:	Ludewig, Carlson

4.2 Approve Expenditures of October 1, 2021 through November 30, 2021

Board requested clarification of voucher 1574143 – U. S. Bank for grounds maintenance in the amount of \$2,500. Kathy will request additional information from Amy Watson and will report back to the board. \$490 to repair apparatus bay door and \$2,010 for water heater; both at Masten Station.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Keesling
SECONDER:	Lewis
AYES:	Acker, Monaco, Lewis, Lopez, Keesling
ABSENT:	Ludewig, Carlson

5. Board, Staff and Committee Reports

5.1 Statistical Report of Incidents

Chief Good apologized that there was no report available. It will be presented at February meeting.

5.2 Inspector Statistical Report

- Chief Good reported that Shawn worked 112 hours in October/November. He performed 12 new inspections and 15 follow-up inspections. He handled 2 complaints/referrals, attended no training or meetings, he performed 16 plan reviews, no hydrant tests, and 1 Knox Box inspections. He also reported that 1 business has closed due to Covid 19.

5.3 Volunteer Firefighters Report

- Chief Good reported Company 70 have continued their normal training schedule consisting of two trainings per month.
- Company 70 responded to multiple calls from October 1, 2021, through November 30, 2021, where multiple members arrived on scene to assist each call.
- Company 70 received a donation from Mead Ranch which will be used to purchase a Connex Container for future trainings at Masten Station.
- Company 70 is currently in the process of hiring eight new volunteers.
- Company 70 continues to work on getting more drivers signed off to respond with equipment to future incidents.

5.4 Mitigation Fees Report

- Kathy reported that during the October 1, 2021, through November 30, 2021, reporting period total fees collected were \$16,314.90. Fees collected reflect fees from 3 new accessory dwelling units, 4 square footage additions to existing dwellings, 2 new single-family residences with attached garages, 5 attached garages, 1 carport to storage space conversion, 1 detached garage, 4 porches, 1 new barn with loft, 1 new workshop, 1 vineyard barn accessory unit and 1 RV garage. There were no expenditures for the reporting period.

5.5 Correspondence

None

5.6 District Awareness Campaign

- Chief Good apologized for not having the updated Trifolds. He will have available for review at the next regular meeting.
- Chief Good reported that the District has hired Salazar Digital to overhaul the website. They will design, organize, make the site more user friendly, and make it compliant with the American Disabilities Act (ADA).

6. Old Business

6.1 Resolution No. 21 – 02 Making Findings Pursuant to Assembly Bill 361 – Action

Possible Action:

- a. Adopt Resolution No. 21 – 02 making findings that (1) Circumstances of State of Emergency Continue to Exist; and (2) Recommended Measures to Promote Social Distancing Continue to Exist that Require Continued Remote Meetings in Accordance with Government Code section 54953(3).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Keesling
AYES:	Acker, Monaco, Lewis, Lopez, Keesling
ABSENT:	Ludewig, Carlson

6.2 Management Audit Report – Section 2.1 – 5-Year Plan – Information

Chairperson Acker reported that the Five-Year Plan was presented to the Housing, Land Use, Environment, and Transportation Committee (HLUET) at the October 27, 2021, meeting. Supervisor Wasserman agreed that more robust funding is needed. A special district property tax to the residence of the District would need to be significant and would be a hardship to the residence still trying to recover from the ongoing pandemic. He suggested that the Board of Supervisors should consider allocating 2% of the Public Safety Sales Tax to the District; however, this would mean taking those funds from another agency that has already been allocated them. Supervisor Wasserman recommended this topic be explored in conjunction with the countywide fire service review. Commissioner Acker followed up with Supervisor Wasserman to see when it might be going to the Board and was informed that Garry Herceg, Deputy County Executive had retired so there is no date for full board review at this time.

6.3 Silicon Valley Clean Energy Solar Grant – Action

Receive report on updated Silicon Valley Clean Energy Solar Grant Agreement to include prevailing wage cost increase and modify budget allocation to use funds for solar project previously allocated to sewer replacement at Masten Station.

Possible Actions:

- a. Recommend approval of updated agreement with Silicon Valley Clean Energy for Solar Grant to Board of Directors in the amount of \$118,891 subject to approval by County Counsel as to form and legality;
- b. Recommend approval to the Board of Directors to allocate funds budgeted for Masten Station sewer replacement to the solar project to pay for the increased costs of \$19,641.

Commissioner Lewis asked if either vendor had submitted proposals with prevailing wage. Chief Good stated that neither vendor's proposals contained prevailing wages. Commissioner Keesling questioned whether moving forward without completing a new request for proposal was approved by County Counsel. Chief Good stated that County Counsel approved moving forward with the updated agreement. Commissioner Lopez asked if the sewer replacement project could be delayed. Chief Good stated that they currently pump the tank every three months and tank replacement could be deferred.

Commissioner Monaco asked if there was a risk of losing the grant funds. Chief Good stated that because the total project could take up to 9 months to complete.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Keesling
SECONDER:	Monaco
AYES:	Acker, Monaco, Lewis, Lopez, Keesling
ABSENT:	Ludewig, Carlson

7. New Business Information/Action

7.1 2020 State Homeland Security Grant Program Project (SHSGP) – Action

Possible Action:

- a. Recommend approval accepting the 2020 SHSGP funding from County of Santa Clara to purchase and install one (1) radio control station at Fire Dispatch and two (2) remote mountaintop radio repeaters to operate an interoperable communications system within South Santa Clara County for a total of \$155,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lewis
SECONDER:	Keesling
AYES:	Acker, Monaco, Lewis, Lopez, Keesling
ABSENT:	Ludewig, Carlson

8. Request for Future Agenda Items

Utilizing Type 1 Engine at Pacheco Station during the Amador period.

9. Chief's Report

Chief Hess reported on the following:

- Morgan Hill Fire Department will be utilizing Squad 59 beginning January 3, 2022.
- The Santa Clara County Fire Chief's Association has identified issues with content accuracy in the first draft of the LAFCO Service Study. They have reached out to LAFCO to address the issues.
- Cal Fire is at Peak staffing until December 15, 2021, and will go to winter staffing on January 3, 2022.

- CAL FIRE Director Thom Porter is retiring effective December 10, 2021.
- Commissioner Acker visited all District Stations at had some questions regarding utilizing a reserve Type 1 engine at Pacheco. This item will be discussed at the February meeting.

Commissioner's Comments

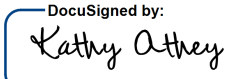
- Commissioners wished everyone a Merry Christmas.

10. Adjourn Meeting

There being no further business, the meeting adjourned at 7:00 p. m.

ATTEST 
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Jim Acker, Chairperson


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Kathy Athey, Acting Secretary