



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com
Jake Hess, Fire Chief

MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF February 09, 2022

1. CALL TO ORDER

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, February 09, 2022, remotely via Teleconference or Call In (Audio Only). Chairperson Acker called the meeting to order at 6:03 p.m. A quorum was present via teleconference pursuant to Government Code Section 54953(e).

1.1 ROLL CALL

- | | | |
|----|------------------------|---|
| A. | Commissioners Present: | Acker, Monaco, Lewis, Lopez,
Ludewig and Keesling |
| B. | Fire District Staff: | Chief Hess, Chief Good,
FC Anastasi, FC Rodriguez and
FC Connolly |
| C. | Absent: | Carlson |

1.2 INTRODUCTIONS

None

1.3 DECLARATION OF POSTING OF AGENDA

District Clerk Athey certified that the meeting's agenda was duly noticed and posted in accordance with Government Code 54954.2.

2. PUBLIC PARTICIPATION

None

3. AGENDA AMENDMENTS

None

4. Minutes and Expenditures

4.1 Approve Board Meeting Minutes of December 08, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lewis
SECONDER:	Monaco
AYES:	Acker, Monaco, Lewis, Lopez, Keesling, Ludewig
ABSENT:	Carlson

4.2 Approve Expenditures of December 1, 2021 through January 31, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Keesling
SECONDER:	Lewis
AYES:	Acker, Monaco, Lewis, Lopez, Keesling, Ludewig
ABSENT:	Carlson

5. Board, Staff and Committee Reports

5.1 Statistical Report of Incidents

- Chief Good reported that there were 350 calls within the District in November/December. The District responded to 367 calls to other agencies. There were 214 calls where other agencies responded to the District.
- The District responded into Gilroy Fire 5 times and 352 times to Morgan Hill. Gilroy responded into the District 75 times and Morgan Hill responded into the District 100 times.
- Chief Good also reported the annual stats there were 2,292 calls within the District from January 1, 2021 to December 31, 2021. The District responded to 2,353 calls to other agencies. There were 1,453 calls where other agencies responded to the District.
- The District responded into Gilroy Fire 143 times and 2,171 times to Morgan Hill in 2021. Gilroy responded into the District 523 times and Morgan Hill responded into the District 632 times in 2021.

5.2 Inspector Statistical Report

- Chief Good reported that Shawn worked 98 hours in December/January. He performed 25 new inspections and 13 follow-up inspections. He handled 6 complaints/referrals, attended no training or meetings, he performed 28 plan reviews, no hydrant tests, and 8 Knox Box inspections. He also reported that 2 businesses had closed due to Covid 19.

5.3 Volunteer Firefighters Report

- Chief Good reported Company 70 have conducted two trainings for December 1, 2021 through January 31, 2022. One for ladders and another for large area search and rescue. All future trainings are currently on hold due to increased transmission of COVID in the region.
- Company 70 responded a few page outs from December 1, 2021, through January 31, 2022, where multiple members arrived on scene to assist each call, but calls have slowed down in the winter.

5.4 Mitigation Fees Report

- Kathy reported that during the December 1, 2021, through January 31, 2022, reporting period total fees collected were \$1,805.40. Fees collected reflect fees from 1 new accessory dwelling units, and 1 square footage additions to existing dwellings. There were no expenditures for the reporting period.

5.5 Correspondence

None

5.6 District Awareness Campaign

- Chief Good resented a draft of the updated trifolds for review.
- Chief Good reported that the new website was now online. He invited the board to check out the new site and sign up for the newsletters.
- Chief Good reported that after obtaining three bids the District has awarded bid to In Style Painting to paint the exterior of Masten Fire Station. Commissioner Acker asked why all vendors were outside the District. Chief Good stated that these were the only three vendors to offer bids after staff contacted multiple vendors. Award is for \$8,000
- Chief Good reported that they had to make an emergency sewer repair at Masten Fire Station due to tree root damage. Total cost of repair was \$4,800.

6. Old Business

6.1 Resolution No. 22 – 01 Making Findings Pursuant to Assembly Bill 361 – Action

Possible Action:

- a. Adopt Resolution No. 22 – 01 making findings that (1) Circumstances of State of Emergency Continue to Exist; and (2) Recommended Measures to Promote Social Distancing Continue to Exist that Require Continued Remote Meetings in Accordance with Government Code section 54953(3).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Ludewig
AYES:	Acker, Monaco, Lewis, Lopez, Keesling, Ludewig
ABSENT:	Carlson

6.2 Management Audit Report – Section 2.1 – 5-Year Plan – Information

Chairperson Acker reported that the Five-Year Plan was presented to the Housing, Land Use, Environment, and Transportation Committee (HLUET) at the October 27, 2021, meeting. Since Garry Herceg, Deputy County Executive retired there has been no further movement or priority to put this before the full Board of Directors. It had been recommended this topic be explored in conjunction with the countywide fire service review, however, that project is also on hold. Commissioner Acker will continue to follow up with Supervisor Wasserman and the County Executives Office and will provide an update at the April meeting.

7. New Business Information/Action

7.1 Amend Agreement for Audit Services – Action

Possible Action:

- a. Approve first amendment to agreement with Fechter & Company, relating to providing audit services, increasing maximum amount of contract to sixty-eight thousand, seven hundred, twenty-nine dollars (\$68,729) and extending the agreement for a 5-year period through June 30, 2026, that has been reviewed and approved by County Counsel as to form and legality.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lewis
SECONDER:	Keesling
AYES:	Acker, Monaco, Lewis, Lopez, Keesling, Ludewig
ABSENT:	Carlson

7.2 Fiscal Year 2022-23 Budget Proposal – Action

Possible Action:

- a. Approve FY 2022-23 Budget Proposal for submission to Office of Budget and Analysis for approval and inclusion in the Santa Clara County FY 2022-23 Budget with the possibility of increase/decrease to GL 525510 Svc Other – Professional Svc once the finalized benefit rates for personnel are received from CAL FIRE.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ludewig
SECONDER:	Keesling
AYES:	Acker, Monaco, Lewis, Lopez, Keesling, Ludewig
ABSENT:	Carlson

7.3 Approve Equipment Surplus and Disposal Plan – Action

Possible Action:

- a. Approve declaring 2003 Pierce Dash Engine (E169), 2010 Ford F250 (B67), and Hallmark 2 Axle Trailer (Breathing Support) as surplus equipment and authorizing staff to dispose of the equipment, including sale to maximize return to the District, as appropriate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ludewig
SECONDER:	Monaco
AYES:	Acker, Monaco, Lewis, Lopez, Keesling, Ludewig
ABSENT:	Carlson

7.4 Type 1 Engine – Pacheco – Information

Chief Hess reported that Chairperson Acker had brought up an option to staff a Type 1 Engine at Pacheco Station at the December board meeting instead of a Type 3. After some research, Chief Hess reported that this is not a viable option due to the Amador Agreement between the District and CAL FIRE. The Agreement terms and conditions fall under the Public Resources Code Sections 4141, 4142, 4143 and 4144. Public Resources Code Section 4114 specifically states that the State will maintain fire suppression forces including necessary equipment, personnel and facilities required to prevent and extinguish forest fires. Even though they are

providing service under the Amador Agreement to the District the mission of CAL FIRE is primarily wildland fires and their stations need to maintain the equipment needed to fulfill that mission which would be a Type 3 Engine not a Type 1 Engine.

Chief Good also commented that a Type 1 Engine would not fit in the apparatus bays at Pacheco Station.

8. Request for Future Agenda Items

None

9. Chief's Report

Chief Hess reported on the following:

- Chief Hess was appointed to CNR Assistant Region Chief position effective February 1, 2022. Chief Hess thanked the Board for all their support to him during his time as their Fire Chief. He will still be the agency admin for the Santa Clara Unit. His position will be filled in March.
- The LAFCO Service Study. They have reached out to LAFCO is on hold. The Santa Clara County Fire Study is also delayed.
- Cal Fire is developing their plan to end winter staffing and go into transitional staffing. No date is set at this time.
- Chief Mike Marcucci has been promoted to Unit Chief of the Sonoma Lake Napa Unit effective February 1, 2022. This is a huge loss for the Santa Clara Unit.

10. Commissioner Comments

The entire board expressed their thanks to Chief Hess for his service and dedication to the District and for all his hard work through the years he served as Fire Chief. He will be greatly missed.

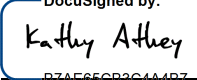
Chairperson Acker shared that while at Roca's Market in San Martin he observed a classic boat that had come off its trailer in the middle of the road. He contacted Chief Main who responded along with an engine and mechanic. They were able to get the boat back on the trailer with no additional damage. The citizen was grateful for the assistance. Excellent public relations opportunity.

11. Next Meeting is April 13, 2022

12. Adjourn Meeting

There being no further business, the meeting adjourned at 6:48 p. m.

ATTEST 
John Monaco, Vice Chair


Kathy Athey, Acting Secretary