



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com
George Huang, Fire Chief

AGENDA

South Santa Clara Fire Protection District Board of Commissioners Regular Meeting

Wednesday, October 11, 2023 – 6:00 p.m.

Masten Fire Station
10810 No Name Uno
Gilroy, CA 95021

I. Opening

- 1.1 CALL TO ORDER - Chairperson John Monaco
- 1.2 ROLL CALL- LaQueta Lynch
- 1.3 DECLARATION OF POSTING OF AGENDA
Per Government Code 54954.2- Clerk LaQueta Lynch
- 1.4 Introductions

2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

3. Agenda Amendments and Changes

4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved on the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to address the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

4(a) Minutes Approval

Possible Action:

- a. Approve the August 9, 2023, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- a. Approve Expenditures from August 1, 2023 - September 31, 2023.

4(c) Staff Reports Approval

Possible Action:

- c.1 Approve Incident Statistical Report.
- c.2 Approve Volunteer Firefighter Report.
- c.3 Approve Mitigation Fees Report.

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1 Masten Station repairs – Information

Receive a report on repairs and projects for Masten Station

5.2 Masten Station Solar Engineering Report - Information

Receive a report on the status of the solar project at Masten Fire Station.

5.3 LAFCO report with edits - Information

Receive a report on the revised Local Agency Formation Commission (LAFCO) Countywide Fire Service Review.

5.4 Fire engine purchase – Information

Receive a report on the timeline for the new engine.

5.5 Development Impact Fee Justification Study and Fire Capital Facilities Plan - Action

Possible Action:

- a. Receive report on bids and proposals from consultant service companies for a Development Impact Fee Justification Study.

- b. Select a consultant service company for a Development Impact Fee Justification Study.
- c. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate an agreement between the selected consultant service company and the South Santa Clara County Fire District for consultant services for a Development Impact Fee Justification Study in an amount not to exceed \$30,000, subject to review and approval as to form and legality by County Counsel. Delegation of authority shall expire on January 31, 2025.

5.6 Fiscal Year 2023 Financial Statements – Independent Audit – Information

Receive Fiscal Year 2023 Financial Statements with auditor report.

6. New Business Info/Action

6.1 Resume Awards for the Volunteer Fire Fighter recognition program – Action

Possible Action:

- a. District Staff to prepare and implement award program recognizing a volunteer firefighter of the year and presentation of award at the December meeting.

7. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

8. Battalion Chief Report - Chief Main

9. Chief's Report-George Huang or Interim Chief

10. Commissioners' Comments

11. Next Meeting is December 13, 2023

12. Adjourn Meeting



LaQueta Lynch, Clerk of the Board