



## South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscfd.com  
George Huang, Fire Chief

### MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS SPECIAL MEETING OF JANUARY 25, 2023

#### 1. Opening

##### 1.1 CALL TO ORDER

The special meeting of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, January 25, 2023, at Masten Fire Station location at 10810 No Name Uno, Gilroy, CA 9021. Chairman Monaco called the meeting to order at 6:00 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

##### 1.2 ROLL CALL

- |                           |   |
|---------------------------|---|
| A. Commissioners Present: | Monaco, Acker, Johnson, Lewis, Keesling, and Ludewig            |
| B. Fire District Staff:   | Unit Chief Huang, Assistant Chief Hernandez, the Engine Crew 68 |
| C. Absent:                | Lopez   |

##### 1.3 DECLARATION OF POSTING OF AGENDA

Per Government Code Section 54954.2 by District Clerk, Dylan Olson

##### 1.4 INTRODUCTIONS

The Engine Crew 68 stationed at the Masten Station. They were during this special meeting of the Board of Commissioners.

## 2. Public Comment

None

## Regular Agenda Items for Discussion

### 3. Old Business Info/Action

#### 3.1 Masten Fire Solar Project With Simmitri Solar, Inc. – Action

##### Possible Action

- a. To direct staff to obtain an engineering report to define what must be done to bring the fire apparatus building to a point where the solar can be installed upon it. The report must include plans that are acceptable to the County Building department so that a permit can be issued to install to install the planned solar panel.
- b. Recommend approval to allocate funds budgeted for Masten Station sewer project in the amount of thirty thousand dollars (\$30,000) to the solar project to pay for the increased costs for structural improvements to the roof and other changes for solar installation identified in action a.
- c. Direct staff to work with Jason McCluskey, Budget Analyst to ensure that all budget procedures are followed, including submitting a budget modification to the Board of Directors if required.

#### **3.1 RESULT: APPROVED [UNANIMOUS]**

<b>MOVER:</b>	<b>Acker</b>
<b>SECONDER:</b>	<b>Ludewig</b>
<b>AYES:</b>	<b>Acker, Monaco, Johnson, Lewis, Ludewig, Keesling</b>
<b>ABSENT:</b>	<b>Lopez</b>

Commissioner Acker moved to for an explanation on Agenda item 3.1. Chief Hernandez stated the project is either one project or the other project. Commissioner Acker was questioning the amount of the solar project. Commissioner Acker would get the engineering report from the engineering company (MG Constructors & Engineering, Inc.) Chief Hernandez gave details to the contact that the contract will end on December 31, 2023. Commissioner Keesling and Commissioner Ludewig stated that the quoted price of the MG Constructors & Engineering, Inc. was low for the cost of the study. Commissioner Acker commented that to get the rubber stamp of the County of Santa Clara Department of Planning and Development. Commissioner Acker continued that the Masten Station roof structure and damage on the inside could exponentially

increase the solar project's cost. The Commissioners debated the possibility of placing the Solar panels on the ground structure. Commissioner Acker commented that carport-style of solar panels would be approximately a \$50,000 increase to the cost of the Masten Station solar project. Suppose the solar panel would also add cost to the project and request post holes of seven (7) feet with reinforced concrete. Kathy Athey stated that the District has \$45,000 for the maintenance/ repair. Kathy continued that we could hold back on the septic tank project for Masten Station. Kathy commented that the Office of Budget Analysis (OBA) statement of transfer funds is the same code type. The District could take 11% of the mitigation fund, but it must have the Board of Directors/Supervisors' approval. Chief Huang agrees with Commissioner Acker on the placement of the panels in the apparatus bay. Commissioner Keesling suggested playing devil's advocate. What will happen if we do not have the grant fund for the project?

**3.2 South Santa Clara County SCBA equipment purchase – Action**

<b>3.1 RESULT: APPROVED [UNANIMOUS]</b>	
<b>MOVER:</b>	<b>Acker</b>
<b>SECONDER:</b>	<b>Lewis</b>
<b>AYES:</b>	<b>Acker, Monaco, Johnson, Lewis, Ludewig, Keesling</b>
<b>ABSENT:</b>	<b>Lopez</b>

Chief Hernandez explained that the company of ALLSTAR to the only vendor contracted with the agency and other agencies around the state and would require a sole source document with justification. ALLSTAR has a wealth of repairs and replacement parts for the District's Self-Contained Breathing Apparatus (SCBA). Chief Huang stated that most fire agencies around California and the United States would not take donations. A non-profit organization would give away retirement equipment to fire agencies in Mexico, where fire legislation is less rigorous. Commissioner Johnson asked if we would be updating equipment at the stations to accommodate the new SCBAs. Chief Hernandez acknowledged Commissioner Johnson that there will not be no need for new equipment for refilling the 4,500 psi/45-minute cylinder.

**4. New Business Info/Action**

**4.1 Masten Station Termite Tenting and Repairs**

- Possible Action:
- a. Award the bid submitted by Western Way Termite Control in the amount of three thousand dollars (\$3,000) for the termite repairs for Masten Fire Station

- b. Direct staff to work with Jason McCluskey, Budget Analyst to ensure that all budget procedures are followed; including submitting a budget modification to the Board of Directors if required.

This motion has been table until the next meeting on February 8, 2023, at 6:00 p.m.

**5. Request for Future Agenda Items**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

A motion to change the current Board of Commissioner Regular Meeting schedule temporary from the first Wednesday of the even month to the first Wednesday of every month until further notice.

**6. Chief's Report – George Huang**

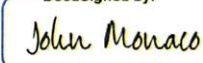
None

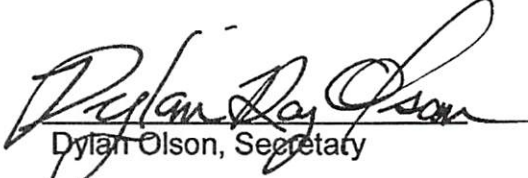
**7. Commissioners' Comments**

None

*There being no further business, the meeting adjourned at 7:05 p.m.*

ATTEST:

DocuSigned by:  
  
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John Monaco, Chairperson

  
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Dylan Olson, Secretary