



## **South Santa Clara County Fire District**

15670 Monterey Street, Morgan Hill, CA 95037 • (408) 779-2121 • [www.sscbfd.com](http://www.sscbfd.com)  
Marcus Hernandez, Fire Chief

### **AGENDA**

#### **South Santa Clara Fire Protection District Board of Commissioners Regular Meeting**

**Wednesday, May 14, 2025 – 6:00 p.m.**

Masten Fire Station  
10810 No Name Uno  
Gilroy, CA 95021

#### **1. Opening**

- 1.1. CALL TO ORDER – Chairperson Ramon Lopez
- 1.2. ROLL CALL – Acting Clerk Nick Giampaoli
- 1.3. DECLARATION OF POSTING OF AGENDA  
Per Government Code 54954.2 – Acting Clerk Nick Giampaoli
- 1.4. Introductions

#### **2. Public Participation**

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

#### **3. Agenda Amendments and Changes**

#### **4. Approve Consent Agenda**

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

#### **4(a) Minutes Approval**

Possible Action:

- a. Approve the April 9, 2025, Regular Meeting minutes.

#### **4(b) Expenditures Approval**

Possible Action:

- a. Approve Expenditures from April 1, 2025 – April 30, 2025.

#### **4(c) Staff Reports Approval**

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.
- d. Approve Staffing Report.

### **Regular Agenda Items for Discussion**

#### **5. Old Business Info/Action**

##### **5.1. Division Chief Vehicle – Action**

Provide directions to staff regarding the purchase of the division chief vehicle, given the upcoming District dissolution.

Possible Action:

- a. Direct staff to cancel the purchase contract with Winter Chevrolet for the purchase of a 2024 Chevrolet Tahoe due to the dissolution of the South Santa Clara County Fire District.

##### **5.2. Inventory of District Equipment – Information**

Receive a status report on the inventory of District equipment.

##### **5.3. Fire District Consolidation Ad Hoc Committee – Information**

Receive a report from the Fire District Consolidation Ad Hoc Committee

**5.4. Partner With Snug to Promote Their Daily Check App as a Community Outreach Safety Program – Information/Action**

Possible action:

- a. Review Snug program, the partnership agreement and marketing materials, and approve posting on our website.

**6. New Business**

None.

**7. Volunteer Firefighter Report – Brandon Winters**

**8. Battalion Chief Report – Chief Burgard**

**9. Chief's Report – Chief Hernandez**

**10. Events**

**11. Request for Future Agenda Items**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

**12. Commissioners' Comments**

**13. Next Meeting is June 11, 2025**

**14. Adjourn Meeting**

DocuSigned by:

*Nick Giampaoli*

Nick Giampaoli, Acting Clerk of the Board



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Marcus Hernandez, Fire Chief

### **MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGUAR MEETING OF April 9, 2025**

#### **1. Opening**

##### **1.1. CALL TO ORDER – Vice Chairperson Jay Johnson**

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, April 9, 2025, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021. Vice Chairperson Johnson called the meeting to order at 6:00 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

##### **1.2. ROLL CALL – Acting Clerk Nick Giampaoli**

- a. Commissioners Present: Commissioner Johnson, Commissioner Lewis, Commissioner Monaco, Commissioner Keesling, Commissioner Acker, Commissioner Ludewig
- b. Fire District Staff: Chief Hess, Chief Giampaoli, Chief Hernandez, Chief Burgard, Consultant Athey, Volunteer Winter
- c. Absent: Chairperson Lopez

##### **1.3. DECLARATION OF POSTING OF AGENDA Per Government Code 54954.2 – Acting Clerk Nick Giampaoli**

##### **1.4. Introductions**

#### **2. Public Participation**

None

### 3. **Agenda Amendments and Changes**

Commissioner Acker requested Item 4(c).a. be removed from consent.

### 4. **Approve Consent Agenda**

#### 4(a) **Minutes Approval**

Possible Action:

- a. Approve the February 8, 2025, Regular Meeting minutes.
- b. Approve the March 12, 2025, Regular Meeting minutes.

#### 4(b) **Expenditures Approval**

Possible Action:

- a. Approve Expenditures from March 1, 2025 – March 31, 2025.

#### 4(c) **Staff Reports Approval**

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.
- d. Approve Staffing Report.

**Motion:** Approve the consent agenda with the exception of Item 4(c).a.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Acker  |
| <b>SECONDER:</b> | Lewis  |
| <b>AYES:</b>     | Johnson, Lewis, Monaco, Keesling, Acker, Ludewig |
| <b>NOES:</b>     | None   |
| <b>ABSENT:</b>   | Lopez  |

#### 4(c) **Incident Statistical Report**

Commissioner Acker expressed concern that Engine 67 is responding to Morgan Hill calls five times more than within the District, calling it “way out of hand.” Chief Hess confirmed the imbalance and urged the board to review unit hour utilization, noting City calls are typically shorter. He added that past data showed a roughly 50/50 split when factoring in time spent.

**Motion:** Approve the Incident Statistical Report.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                      |
| <b>MOVER:</b>    | Acker  |
| <b>SECONDER:</b> | Keesling   |
| <b>AYES:</b>     | Johnson, Lewis, Monaco, Keesling, Acker, Ludewig |
| <b>NOES:</b>     | None   |
| <b>ABSENT:</b>   | Lopez  |

## **Regular Agenda Items for Discussion**

### **5. Old Business Info/Action**

#### **5.1. South Santa Clara County Fire District Dissolution – Information/Action**

Discuss the dissolution of the South Santa Clara County Fire District.

Possible action:

- a. Develop correspondence to be sent to the Santa Clara County Board of Supervisors providing feedback regarding District dissolution.
- b. Develop correspondence to be sent to the Santa Clara County Local Agency Formation Commission providing feedback regarding District dissolution.

Commissioner Keesling stated that there is no longer a need to take any action as LAFCO has already acted on this matter. Commissioner Johnson expressed openness to community input and stated they would be receptive to comments.

#### **5.2. Division Chief Vehicle – Information**

Receive a report and provide direction to staff regarding the purchase of the division chief vehicle, given the upcoming District dissolution.

Chief Hess reminded the board of its prior direction to purchase a vehicle but, given the dissolution, asked if CAL FIRE should still proceed. Chief Giampaoli confirmed the vehicle is on order but can be canceled. Commissioner Johnson noted the County Executive requires approval for all purchases and advised deferring non-essential ones. He requested the item be added back to the agenda for action.

#### **5.3. Inventory of District Equipment – Information**

Chief Hess explained that the inventory process is complex and will take time. He met with Chief Kerdkaew (CCFD) and recommended assigning a CCFD employee to work with a CAL FIRE staff member to move things forward, which Chief Kerdkaew supported. He also decided to prioritize essential items, like operational tools. Commissioner Johnson asked if this included equipment

purchased through grants and given to Company 70, to which Chief Hess confirmed it would.

#### **5.4. Fire District Consolidation Ad Hoc Committee – Information**

Receive a report from the Fire District Consolidation Ad Hoc Committee

Commissioner Acker announced the first ad hoc committee meeting will be held on the third Thursday of the month. Chief Glass (CCFD) confirmed South County AB letters were sent to participants, though Gilroy has yet to name a representative. Per the District 1 Supervisor, the meetings will be private and are not subject to the Brown Act. Six meetings are scheduled. Commissioner Monaco voiced concern over the rushed timeline and lack of public input, with Acker agreeing more coordination was needed. Chief Glass explained the schedule was set by the District 1 Supervisor due to time constraints, and that the committee is advisory, reporting to the Fire Chief and County Executive. Commissioner Keesling criticized the process as rushed and flawed from the start. Commissioner Johnson noted the timing felt similar to last-minute agenda items. Volunteer Brandon asked to attend, and Monaco offered his seat. Chief Hess will attend the first meeting, followed by Chief Giampaoli.

### **6. New Business**

#### **6.1. Partner With Snug to Promote Their Daily Check App as a Community Outreach Safety Program – Information/Action**

Possible action:

- a. Review Snug program, the partnership agreement and marketing materials, and approve posting on our website.

Commissioner Johnson shared remarks on the recent passing of Gene Hackman and his wife, which led him to explore the Snug program. He contacted the company and noted a discount is available from a resale standpoint. He explained how the application functions and mentioned a proposed partnership agreement received from the company. He suggested the service could be added to the District's website and promoted as a free community safety resource to build goodwill. If individuals choose to subscribe, a 40% discount would be offered. Commissioner Monaco expressed support, referencing an event with a friend. Commissioner Acker asked if any jurisdictions are currently using the service. Johnson confirmed that a sheriff's department is, though he couldn't recall which one. Acker requested a list of agencies using the service and its impact on public services. He also cautioned that even promoting the free version on the website may appear as an endorsement of the paid model. Commissioner Keesling agreed, recommending a cautious approach and suggesting it could be posted for public comment first. Chief Hess asked how emergency contact is made through the

system. Johnson clarified that the system notifies personal contacts, not emergency services. Acker raised concerns that the paid version may contact 911 directly, potentially generating excessive emergency calls. He reiterated the need to consult with jurisdictions currently endorsing the service. Johnson agreed to follow up with the vendor for more information on current users.

## **7. Volunteer Firefighter Report – Brandon Winters**

Nothing to report.

## **8. Battalion Chief Report – Chief Giampaoli**

- Chief Giampaoli introduced Chief Burgard, who will be covering for former Chief Main.
- He provided an overview of Chief Burgard's background.
- Chief Burgard then reported that there were no significant calls to note and mentioned that the department's inventory is expected to be completed by May.

## **9. Chief's Report – Chief Hess**

- Chief Hess reported a productive meeting with Chief Kerdkaew (CCFD) to discuss the transition, with both parties aligning on two main goals: 1) no loss in service to the community, and 2) soft landing and dignity for the employees that are getting displaced.
- He confirmed the Amador proposal from the County Executive's Office has been finalized, sent up the chain of command, and will be presented to Cooperative Fire.
- He also met with Company 70 and Volunteer Winter to discuss concerns about the transition and Company 70's integration into CCFD.
- He will attend the first transition meeting, after which Chief Giampaoli will take over. No decisions will be made at this meeting. Additionally, Chief Hess has a meeting with the County Executive on April 21st and emphasized the need for more frequent meetings.
- After meeting with Chief Kerdkaew, key points of contact have been established.
- He will continue reaching out to Supervisor Arenas, though without success so far.
- A 165-acre controlled burn will soon take place at Calero, linked to training efforts.
- A strategic decision was made to retain the helicopter at Alma Helitack for the next 10-15 years, transitioning from a phased approach with a fully funded BCP for a complete helitack base. An engine from Alma is being temporarily moved to Almaden to support increased helicopter staffing, including night flying capabilities.
- A hand crew readiness exercise is upcoming. Staffing has transitioned from 72-hour to 66-hour shifts, with several stations now on traditional staffing (Schedule B).
- Early discussions with Contra Costa County regarding a fire center are underway.
- Finally, Chief Hess will be interviewing Unit Chief candidates alongside Region Staff and the City Manager.

## **10. Events**

None.

## **11. Request for Future Agenda Items**

Division Chief Vehicle – Action

## **12. Commissioners' Comments**

- Acker – Spoke about recent pancake breakfast and thanked CO70 for attendance.

## **13. Next Meeting is May 14, 2025**

## **14. Adjourn Meeting**

*There being no further business, the meeting was adjourned at 6:54 pm.*

ATTEST

\_\_\_\_\_  
Ramon Lopez, Chairperson

\_\_\_\_\_  
Nick Giampaoli, Acting Clerk of the Board

## Item 4.b.a

## April 2025 - Fund 1574 Expenditures

| DATE      | DOC # | GL CODE  | VENDOR # | VENDOR NAME               | DESCRIPTION  | AMOUNT      |
|-----------|-------|----------|----------|---------------------------|--|-------------|
| 4/1/2025  | 405   | 5231000  | 1004379  | Killroy Pest Control, Inc | Pest Control Service   Inv 353936                      | \$83.00     |
| 4/1/2025  | 406   | 5205100  | 5003436  | AT&T                      | Long distance 3/13/25-4/8/25                           | \$41.79     |
| 4/1/2025  | 407   | 5270100  | 1001439  | Gilroy Gardens            | SCC Fire Station Rent - February 2025   INV 347        | \$1,819.67  |
| 4/1/2025  | 408   | 5270100  | 1001439  | Gilroy Gardens            | SCC Fire Station Rent - March 2025   INV 348           | \$1,819.67  |
| 4/1/2025  | 409   | 5255500  | 1000874  | Kathy Athey               | Consultant Service 3/16/2025 - 3/31/2025   Inv 2025-05 | \$332.50    |
| 4/3/2025  | 410   | 5231000  | 1021740  | Sharp Business Systems    | Copier Service 2/15/25 - 3/15/25   Inv 9005263863      | \$143.92    |
| 4/3/2025  | 411   | 5205100  | 1038415  | Frontier Communications   | Station 3 (3138)   3/22/25 - 4/21/25                   | \$431.49    |
| 4/3/2025  | 412   | 5205100  | 1038415  | Frontier Communications   | Station 2 (3713)   3/22/25 - 4/21/25                   | \$309.59    |
| 3/11/2025 | 387   | 5230400  | 1023423  | US Bank                   | Maintenance  | \$9,858.98  |
| 4/3/2025  | 413   | 5255500a | 5003515  | Verizon Wireless          | 2/13/2025 - 3/12/2025   Inv 61088364959                | \$42.12     |
| 4/3/2025  | 414   | 5255500a | 5003515  | Verizon Wireless          | 2/17/2025 - 3/16/2025   Inv 6108662028                 | \$1,467.38  |
| 4/3/2025  | 415   | 5231000  | 1050205  | Pest Tech Ready, Inc.     | Station 2 - General Pest Control   Inv 10680           | \$275.00    |
| 4/7/2025  | 416   | 5290100  | 5003891  | Suburban Propane          | Bulk Rank Rent   | \$60.00     |
| 4/7/2025  | 417   | 5215700  | 5002477  | Greenwaste                | 2/1/2025 - 2/28/2025   Inv 7938187                     | \$588.12    |
| 4/7/2025  | 418   | 5350440  | 1015089  | Crystal Springs           | Station 2: Water Service Charge   Inv 534626           | \$36.00     |
| 4/7/2025  | 419   | 5350440  | 1015089  | Crystal Springs           | Station 2: Water Service Charge   Inv 548351           | \$15.50     |
| 4/7/2025  | 420   | 5350440  | 1015089  | Crystal Springs           | Station 2: Water Service Charge   Inv 544262           | \$15.50     |
| 4/7/2025  | 421   | 5350440  | 1015089  | Crystal Springs           | Station 2: Water Service Charge 550983                 | \$5.00      |
| 4/8/2025  | 422   | 5255510  | 5002820  | CAL FIRE                  | 2nd Qtr Actuals - 17650   Inv 173795                   | \$31,438.41 |
| 4/9/2025  | 423   | 5230400  | 1023423  | US Bank                   | Vehicle parts  | \$1,523.26  |
| 4/10/2025 | 423   | 5230400  | 1023423  | US Bank                   | Maintenance  | \$1,395.00  |
| 4/10/2025 | 423   | 5230400  | 1023423  | US Bank                   | Office expense   | \$2,849.80  |
| 4/10/2025 | 423   | 5230400  | 1023423  | US Bank                   | Communication/Tel                                      | \$495.00    |
| 4/9/2025  | 424   | 5215700  | 5002477  | Greenwaste                | 3/1/2025 - 3/31/2025   Inv 7989678                     | \$596.12    |
| 4/9/2025  | 425   | 5215700  | 5002477  | Greenwaste                | 4/1/2025 - 4/30/2025   Inv 8021280                     | \$605.10    |
| 4/14/2025 | 426   | 5225500  | 1041105  | James Acker               | Commissioner's Meeting 4/9/2025                        | \$50.00     |
| 4/14/2025 | 427   | 5225500  | 1049402  | Jay Johnson               | Commissioner's Meeting 4/9/2025                        | \$50.00     |
| 4/14/2025 | 428   | 5225500  | 1005084  | Joan Marfia-Lewis         | Commissioner's Meeting 4/9/2025                        | \$50.00     |
| 4/14/2025 | 429   | 5225500  | 1007006  | John Monaco               | Commissioner's Meeting 4/9/2025                        | \$50.00     |
| 4/14/2025 | 430   | 5225500  | 1004236  | Peter Keestling           | Commissioner's Meeting 4/9/2025                        | \$50.00     |
| 4/14/2025 | 431   | 5225500  | 1032697  | Tache Ludewig             | Commissioner's Meeting 4/9/2025                        | \$50.00     |
| 4/15/2025 | 432   | 5231000  | 1004379  | Killroy Pest Control, Inc | Pest Control Service   Inv 357501                      | \$83.00     |
| 4/15/2025 | 433   | 5350440  | 1014805  | South Valley Internet     | Station 2   5/9/2025 - 6/9/2025   Inv 1184828          | \$155.00    |
| 4/15/2025 | 434   | 5215700  | 5002477  | Greenwaste                | 4/1/2025 - 4/30/2025   Inv 8021310                     | \$148.61    |
| 4/15/2025 | 435   | 5290100  | 1007754  | PG&E                      | 2/27/2025 - 3/27/2025                                  | \$10,086.78 |
| 4/15/2025 | 436   | 5350440  | 1014805  | South Valley Internet     | Station 2   1/9/2025 - 2/9/2025   Inv 1179725          | \$155.00    |
| 4/15/2025 | 437   | 5350440  | 1015089  | Crystal Springs           | Station 3 Water service charge   Inv 533809            | \$28.25     |
| 4/15/2025 | 438   | 5350440  | 1015089  | Crystal Springs           | Station 3 Water service charge   Inv 547518            | \$15.50     |
| 4/15/2025 | 439   | 5350440  | 1015089  | Crystal Springs           | Station 3 Water service charge   Inv 551018            | \$5.00      |
| 4/15/2025 | 440   | 5350440  | 1003225  | Dish Network              | Station 2 Masten (8311)   4/18/2025 -5/12/2025         | \$143.19    |
| 4/15/2025 | 441   | 5350440  | 1003225  | Dish Network              | Station 3 Treehaven (6794)   4/18/2025 -5/12/2025      | \$127.92    |
| 4/16/2025 | 442   | 5205100  | 1023423  | US Bank                   | Communications/Tel                                     | \$495.00    |
| 4/16/2025 | 442   | 5230400  | 1023423  | US Bank                   | Maintenance  | \$5,801.53  |
| 4/16/2025 | 442   | 5230300  | 1023423  | US Bank                   | Vehicle parts  | \$5,212.35  |
| 4/16/2025 | 442   | 5250100  | 1023423  | US Bank                   | Office expense   | \$1,397.19  |
| 4/16/2025 | 442   | 5275100  | 1023423  | US Bank                   | Small tools  | \$2,745.86  |
| 4/16/2025 | 442   | 5230200  | 1023423  | US Bank                   | Tires  | \$6,425.31  |
| 4/16/2025 | 443   | 5270100  | 1001439  | Gilroy Gardens            | April 2025 - RENT   Inv 357                            | \$1,819.67  |
| 4/17/2025 | 444   | 5280000  | 1001119  | BAAQMD                    | Annual Permit Renewal Invoice   Inv T83187             | \$547.00    |
| 4/17/2025 | 445   | 5230100  | 1033535  | Boyet Petroleum           | Petroleum/Diesel   Inv CL-357956                       | \$195.40    |
| 4/17/2025 | 446   | 5205100  | 5003436  | AT&T                      | Monthly telephone charges                              | \$41.94     |
| 4/17/2025 | 447   | 5350440  | 1014805  | South Valley Internet     | Station 1   3/1/2025 - 4/1/2025   Inv 1181853          | \$155.00    |
| 4/17/2025 | 448   | 5350440  | 1015089  | Crystal Springs           | Station 2 Water service charge                         | \$20.50     |
| 4/17/2025 | 449   | 5350440  | 1015089  | Crystal Springs           | Station 2 Water service charge   488733                | \$31.00     |
| 4/17/2025 | 450   | 5350440  | 1015089  | Crystal Springs           | Station 2 Water service charge   Inv 495044            | \$23.25     |
| 4/18/2025 | 451   | 5350440  | 1015089  | Crystal Springs           | Station 2 Water service charge   Inv 484410            | \$20.50     |
| 4/18/2025 | 452   | 5350440  | 1015089  | Crystal Springs           | Station 2 Water service charge   Inv 499010            | \$23.25     |

|           |     |         |         |                                  |   |             |
|-----------|-----|---------|---------|----------------------------------|---|-------------|
| 4/18/2025 | 453 | 5350440 | 1015089 | Crystal Springs                  | Station 2 Water service charge   Inv 503230                   | \$15.50     |
| 4/18/2025 | 454 | 5350440 | 1015089 | Crystal Springs                  | Station 2 Water service charge   Inv 507596                   | \$23.25     |
| 4/18/2025 | 455 | 5350440 | 1015089 | Crystal Springs                  | Station 2 Water service charge   Inv 534626                   | \$36.00     |
| 4/22/2025 | 456 | 5270100 | 1016208 | Vertical Bridge Real Estate, LLC | Rent   INV-01053703   | \$377.65    |
| 4/22/2025 | 456 | 5270100 | 1016208 | Vertical Bridge Real Estate, LLC | Utilities   INV-01053703                                      | \$40.00     |
| 4/22/2025 | 457 | 5255500 | 5004130 | Stanford Medicine                | Physican Services for April 2025   INV01053703                | \$1,625.00  |
| 4/22/2025 | 458 | 5205100 | 1038415 | Frontier Communications          | Monthly phone charges   4/7/25 - 5/6/25                       | \$138.30    |
| 4/22/2025 | 459 | 5255500 | 5003515 | Verizon Wireless                 | Monthly phone charges   Inv 6110862003                        | \$42.12     |
| 4/22/2025 | 460 | 5350440 | 1046395 | Spectrum-Charter                 | Monthly cable service   Inv 170035001040725                   | \$174.78    |
| 4/22/2025 | 461 | 5255500 | 5003515 | Verizon Wireless                 | Monthly phone charges   Inv 6110664727                        | \$51.48     |
| 4/22/2025 | 462 | 5255500 | 1000874 | Kathy Athey                      | Consultant Service 4/1/2025 - 4/13/2025   Inv 2025-06         | \$1,137.50  |
| 4/22/2025 | 463 | 5257400 | 5000578 | County of Santa Clara            | Hazardous service fee   Inv 336804                            | \$995.25    |
| 4/22/2025 | 464 | 5255510 | 5002820 | CAL FIRE                         | 2nd Qtr Actual - 17600  | \$31,438.41 |
| 4/22/2025 | 465 | 5270100 | 1047779 | Vertical Bridge                  | Utilities 5/1/25 - 5/31/25   INV-01053703                     | \$40.00     |
| 4/22/2025 | 465 | 5270100 | 1047779 | Vertical Bridge                  | Rent 5/1/25 - 5/31/25   INV-01053703                          | \$377.65    |
| 4/22/2025 | 466 | 5350440 | 1003225 | Dish                             | Station 2 Masten (8311)   Monthly cable subscription          | \$127.92    |
| 4/22/2025 | 467 | 5350440 | 1003225 | Dish                             | Station 3 Treehaven (6794)   Monthly cable subscription       | \$132.83    |
| 4/23/2025 | 468 | 5220100 | 1007192 | Myers-Stevens                    | Insurance for volunteer firefighters   Inv 1439466            | \$2,813.00  |
| 4/23/2025 | 469 | 5215700 | 5002477 | Greenwaste                       | 1/1/2025 - 1/31/2025   Inv 7843575                            | \$146.58    |
| 4/23/2025 | 470 | 5215700 | 5002477 | Greenwaste                       | 2/1/2025 - 2/28/2025   Inv 7938219                            | \$144.44    |
| 4/23/2025 | 471 | 5215700 | 5002477 | Greenwaste                       | 3/1/2025 - 3/31/2025   Inv 7989709                            | \$146.44    |
| 4/23/2025 | 472 | 5215700 | 5002477 | Greenwaste                       | 4/1/2025 - 4/30/2025   Inv 8021310                            | \$148.61    |
| 4/23/2025 | 473 | 5350440 | 1015089 | Crystal Springs                  | Station 2 Water service charge   Inv 544262                   | \$15.50     |
| 4/29/2025 | 474 | 5205100 | 1038415 | Frontier Communications          | Station 3 Treehaven   Monthly phone charges   4/22/25-5/21/25 | \$548.91    |
| 4/29/2025 | 475 | 5205100 | 1038415 | Frontier Communications          | Station 2 Masten   Monthly phone charges   4/22/25 - 5/21/25  | \$309.80    |
| 4/29/2025 | 476 | 4422300 | 5002820 | CAL FIRE                         | 2024 VFA Grant Reimbursement Overpayment Refund               | \$539.21    |

**TOTAL: \$134,037.05**

February 2025

| C/H                | GL CODE | AMOUNT    | FY    | JUSTIFICATION                                     |
|--------------------|---------|-----------|-------|---|
| MURRAY, KEVIN      | 5230300 | 634.40    | 24/25 | AC Parts for Truck/New belt & tensioner           |
|                    | 5230300 | 290.24    | 24/25 | New seat belt                                     |
|                    | 5230300 | 10,068.72 | 24/25 | New turbo air filter                              |
|                    | 5230300 | 250.28    | 24/25 | New seat belt                                     |
|                    | 5230300 | 674.38    | 24/25 | New high & low beam head lights                   |
|                    | 5230100 | 88.89     | 24/25 | Lubes, oils & fluids                              |
|                    | 5230300 | 240.17    | 24/25 | Turbo elbow & clamps                              |
|                    | 5230100 | 247.25    | 24/25 | fluid/lubes, oils & filters                       |
|                    |         | 12,494.33 |       |   |
| LOPEZ, JAMES       | 5230400 | 878.61    | 24/25 | B69 Engine Module Failure Repair                  |
|                    | 5230400 | 750.00    | 24/25 | E169 Charge air cooler repair                     |
|                    |         | 400.00    | 24/25 | E169 on road breakdown                            |
|                    |         | 7,143.71  | 24/25 | E169 overhaul, A/C components                     |
|                    | 5350440 | 169.14    | 24/25 | Graphics change                                   |
|                    |         | 9,341.46  |       |   |
| BLACK, TIFFANY     | 5230300 | 76.37     | 24/25 | Engine break switch, actuator                     |
|                    | 5230300 | 441.15    | 24/25 | Chrome handle RH                                  |
|                    |         | 517.52    |       |   |
| MAIN, TIM          | 5205100 | 495.00    | 24/25 | STARLINK for B69, B67, R1637                      |
|                    |         | 495.00    |       |   |
| MURRAY, ANDREW     | 5250100 | 383.60    | 24/25 | Office expense                                    |
|                    |         | 383.60    |       |   |
| RODBERG, STEVEN    | 5275100 | 29.22     | 24/25 | Laundry soap                                      |
|                    | 5275100 | 138.17    | 24/25 | Station cleaning suppliess                        |
|                    | 5275100 | 86.47     | 24/25 | paper towels, trash bags, car wash soap           |
|                    |         | 253.86    |       |   |
| LIMONES, ERIC      | 5250100 | 43.63     | 24/25 | Masten Station kitchen tupperware                 |
|                    | 5250100 | 65.00     | 24/25 | Costco membership                                 |
|                    | 5230100 | 81.81     | 24/25 | Engine 169 car chargers tablet/cell wi-fi         |
|                    |         | 190.44    |       |   |
| PHILBROOK, MICHAEL | 5250100 | 194.77    | 24/25 | Lysol, toilet paper, papertowels, dishwasher pods |
|                    | 5230100 | 98.63     | 24/25 | Diesel exhaust fluids                             |
|                    |         | 293.40    |       |   |

23,969.61

VEHICLE  
PARTS

MAINTENANCE

COMMUNICATIONS

OFFICE  
EXPENSE

MARCH 2025

| C/H            | GL CODE | AMOUNT   | FY    | JUSTIFICATION   |
|----------------|---------|----------|-------|---|
| MURRAY, KEVIN  | 5250800 | 24.98    | 24/25 | Adobe - FRAUDULENT CHARGE (office expense)  |
|                | 5250800 | 59.99    | 24/25 | Adobe - FRAUDULENT CHARGE (office expense)  |
|                | 5230300 | 67.70    | 24/25 | EGR hoses (vehicle parts)   |
|                | 5230300 | 481.83   | 24/25 | Parts for A oil and belt change (vehicle parts)   |
|                | 5230300 | 11.53    | 24/25 | Coolant O-rings (vehicle parts)   |
|                | 5230300 | 297.72   | 24/25 | Oil fill tube (vehicle parts)   |
|                |         | 943.75   |       |   |
| BLACK, TIFFANY | 5230300 | 310.26   | 24/25 | Pump packaging rings (vehicle parts)  |
|                | 5230300 | 192.65   | 24/25 | Nut-balanced, washer flat brass stud & gland half (vehicle parts)   |
|                |         | 502.91   |       |   |
| MAIN, TIM      | 5250100 | 18.13    | 24/25 | Postage for SCC Board mailing (office expense)  |
|                | 5205100 | 495.00   | 24/25 | STARLINK for B69, B67, R1637 (communications)   |
|                |         | 513.13   |       |   |
| MURRAY, ANDREW | 5250100 | 14.52    | 24/25 | paper plates (office expense)   |
|                | 5250100 | 62.17    | 24/25 | Paper towels, garbage bag (office expense)  |
|                | 5250100 | 36.60    | 24/25 | HVAC AC furnace Air Filters Replacement (vehicle parts)   |
|                | 5250100 | 18.38    | 24/25 | cleaning gloves (office expense)  |
|                | 5250100 | 26.18    | 24/25 | Foam action window cleaner (office expense)   |
|                | 5250100 | 20.99    | 24/25 | toilet bowl cleaner, bathroom cleaning supplies (office expense)  |
|                |         | 178.84   |       |   |
| LIMONES, ERIC  | 5250100 | 535.76   | 24/25 | Masten combination lock. Dormakaba simplex mechanical pushbutton lever lock combination entry function only (office expense)    |
|                | 5250100 | 558.68   | 24/25 | trash bags, ceramic wax, dust mop, detergent (office expense)   |
|                | 5275100 | 22.63    | 24/25 | Faucet handle universal fit (office expense)  |
|                | 5250100 | 547.00   | 24/25 | Bay Area Quality Processing Fee/Permit (office expense)   |
|                | 5250100 | 16.14    | 24/25 | paper plates (office expense)   |
|                | 5250100 | 99.82    | 24/25 | snacks (office expense)   |
|                | 5250100 | 24.43    | 24/25 | pin clips, wood glue  |
|                | 5230400 | 1,395.00 | 24/25 | Existing commercial sheet door fastened securely; door needs to be removed and jams need to be fastened (maintenance/equipment) |
|                | 5250100 | 124.97   | 24/25 | sheet screw, weber bars, grill brush, lighter (vehicle parts)   |
|                |         | 3,324.43 |       |   |
| RILEY, DAVID   | 5250100 | 800.00   | 24/25 | NarcTrak Pro Subscription (office expense)  |
|                |         | 800.00   |       |   |
|                |         | 6,263.06 |       |   |

DECEMBER 2024

| C/H             | GL CODE | AMOUNT    | FY    | JUSTIFICATION   |
|-----------------|---------|-----------|-------|---|
| MURRAY, KEVIN   | 5230300 | 397.28    | 24/25 | E-169 - air filter (vehicle parts)                            |
|                 | 5275100 | 304.81    | 24/25 | R-1637 - Boom light (small tools)                             |
|                 | 5230300 | 323.87    | 24/25 | E-169 - valve, handle, coolant probe (vehicle parts)          |
|                 | 5275100 | 1,280.92  | 24/25 | E-169 - gauge (small tools)                                   |
|                 | 5230300 | 44.27     | 24/25 | E67 - oil filter (vehicle parts)                              |
|                 | 5230300 | 2,106.31  | 24/25 | E-169 - harness, seal, sensor (vehicle parts)                 |
|                 | 5275100 | 366.69    | 24/25 | R-1637 - impact wrench kit (small tool)                       |
|                 | 5230300 | 1,094.46  | 24/25 | E-169 - AC compressor (vehicle parts)                         |
|                 | 5230300 | 493.38    | 24/25 | E-169 - lube, dash valve, silicone hose (vehicle parts)       |
|                 | 5275100 | 57.62     | 24/25 | Shop tools - feeler gauge (small tools)                       |
|                 | 5230300 | 25.99     | 24/25 | E67 - nut cover (vehicle parts)                               |
|                 | 5275100 | 750.55    | 24/25 | Station tool - cordless tool( small tools)                    |
|                 | 5230200 | 6,425.31  | 24/25 | Tires (tires)   |
|                 | 5230300 | (14.73)   | 24/25 | CREDIT (small tools)  |
|                 | 5230300 | 13.09     | 24/25 | E-169 - PX ultra grey silicone (vehicle parts)                |
|                 | 5230300 | 713.70    | 24/25 | E-169 - cushion bottom (vehicle parts)                        |
|                 |         | 14,383.52 |       |   |
| BLACK, TIFFANY  | 5230400 | 282.52    | 24/25 | WT-Repair (maintenance)                                       |
|                 | 5230400 | 470.98    | 24/25 | WT-68 Repair (maintenance)                                    |
|                 | 5230400 | 83.75     | 24/25 | Repair E-169 (maintenance)                                    |
|                 | 5230400 | 87.34     | 24/25 | Tear down Cylinder Head E-169 (maintenance)                   |
|                 | 5230400 | 127.82    | 24/25 | E-169 Repair (maintenance)                                    |
|                 | 5230400 | 4,231.12  | 24/25 | Repair E-169 (maintenance)                                    |
|                 | 5230400 | 518.00    | 24/25 | Diagnostic software R1637 (maintenance)                       |
|                 |         | 5,801.53  |       |   |
| MAIN, TIM       | 5250100 | 89.10     | 24/25 | snacks, pastries, coffee (office expense)                     |
|                 | 5250100 | 78.93     | 24/25 | Bagels and coffee (office expense)                            |
|                 | 5250100 | 44.00     | 24/25 | Coffee, pastries, snacks (office expense)                     |
|                 | 5250100 | 44.00     | 24/25 | Coffee, pastries, snacks (office expense)                     |
|                 | 5205100 | 495.00    | 24/25 | STARLINK for B69, B67, R1637 (communications)                 |
|                 |         | 751.03    |       |   |
| MURRAY, ANDREW  | 5250100 | 124.32    | 24/25 | multi-fold paper towels (office expense)                      |
|                 |         | 124.32    |       |   |
| RODBERG, STEVEN | 5275100 | (29.43)   | 24/25 | grill tool set (office expense)                               |
|                 |         | (29.43)   |       |   |
| LIMONES, ERIC   | 5250100 | 55.09     | 24/25 | lemon squeezer (office expense)                               |
|                 | 5250100 | 174.59    | 24/25 | kitchen knives (office expense)                               |
|                 | 5275100 | 24.82     | 24.25 | propane (office expense)                                      |
|                 | 5275100 | 74.75     | 24/25 | detergent, paper plates, paper cups (office expense)          |
|                 | 5275100 | 401.91    | 24/25 | plastic shelf, 27 gallon tough tote (office expense)          |
|                 | 5275100 | 108.95    | 24/25 | storage box (office expense)                                  |
|                 | 5250100 | 82.91     | 24/25 | laundry detergent, trigger spray, ziploc bag (office expense) |
|                 | 5250100 | 37.08     | 24/25 | paper towel sheets (office expense)                           |
|                 | 5250100 | 47.88     | 24/25 | spice jars, plastic dispensers (office expense)               |
|                 |         | 1,007.98  |       |   |
| LYNCH, LAQUETA  | 5275100 | 13.30     | 24/25 | USPS Postage (office expense)                                 |
|                 |         | 13.30     |       |   |
| RILEY, DAVID    | 5275100 | 24.99     | 24/25 | USPS Postage (office expense)                                 |
|                 |         | 24.99     |       |   |

22,077.24

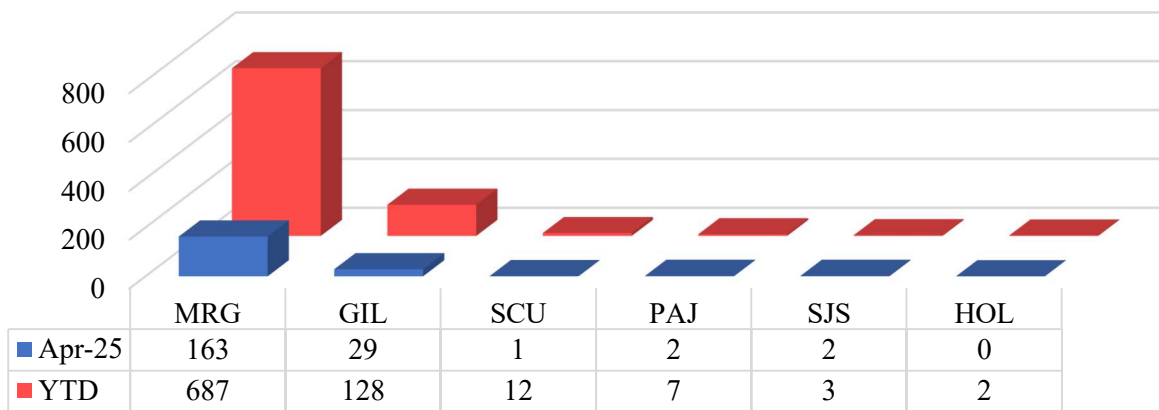


## South Santa Clara County Fire District

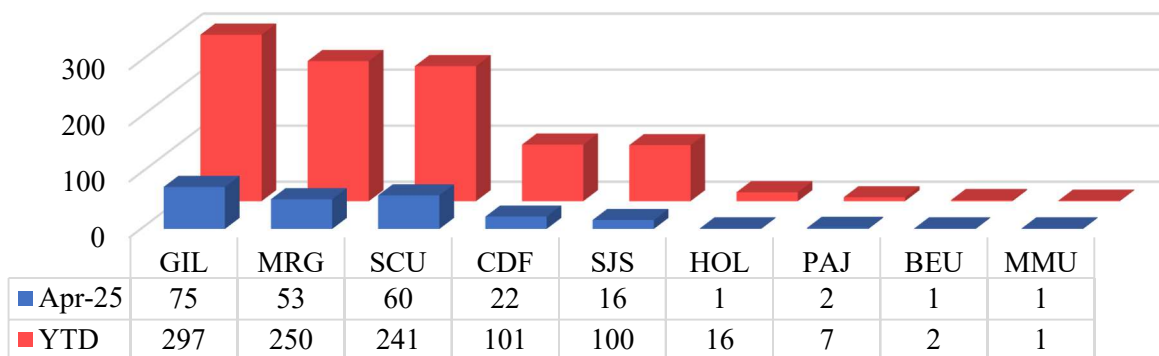
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 Marcus Hernandez, Fire Chief

### Item 4(c)a – Incident Statistical Report April 2025

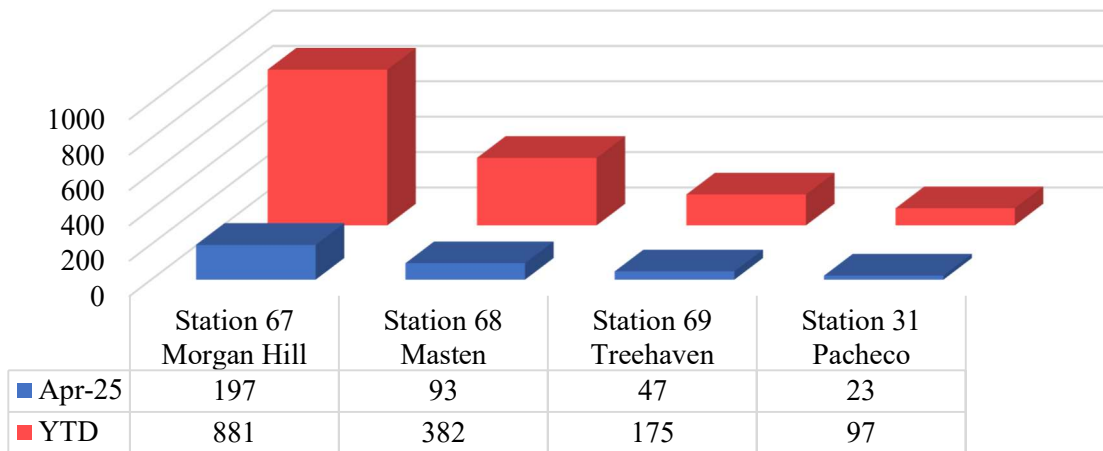
Aid Responses Provided By Jurisdiction



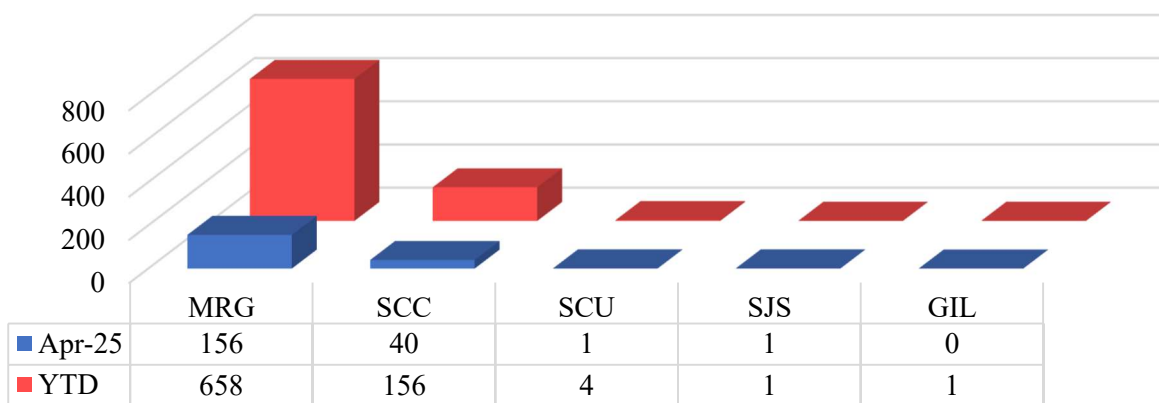
Aid Responses Received By Agency



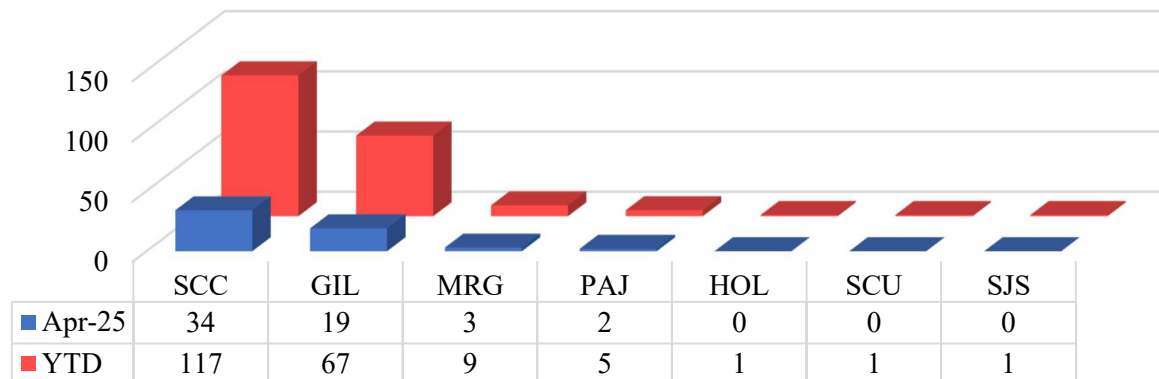
Call Volume By Station



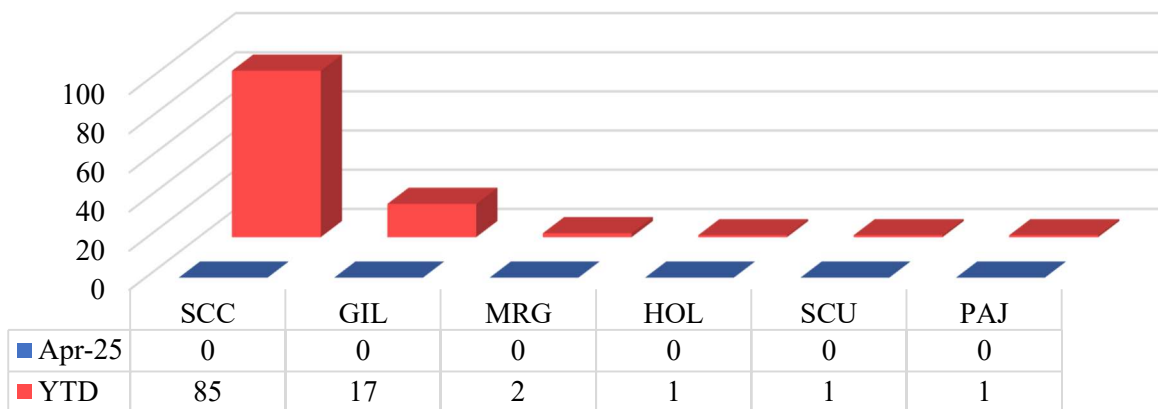
Engine 67's Call Volume By Jurisdiction



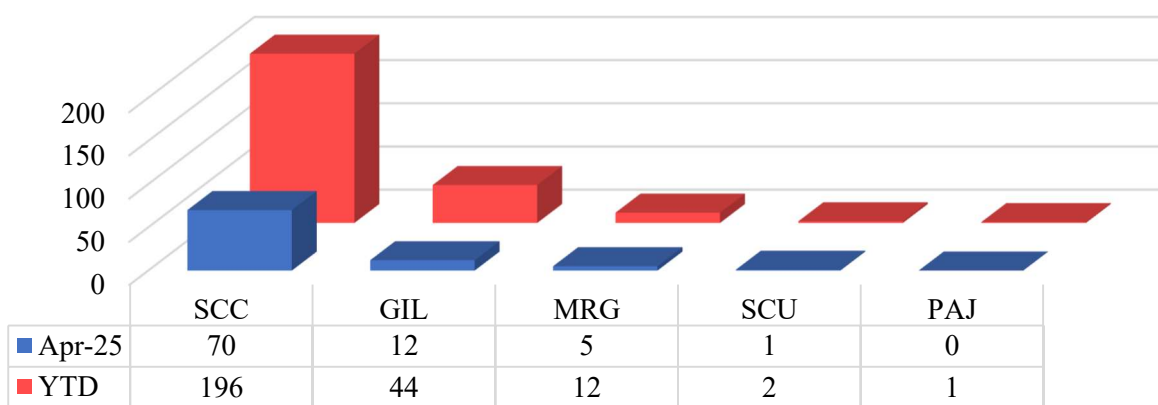
Engine 69's Call Volume By Jurisdiction



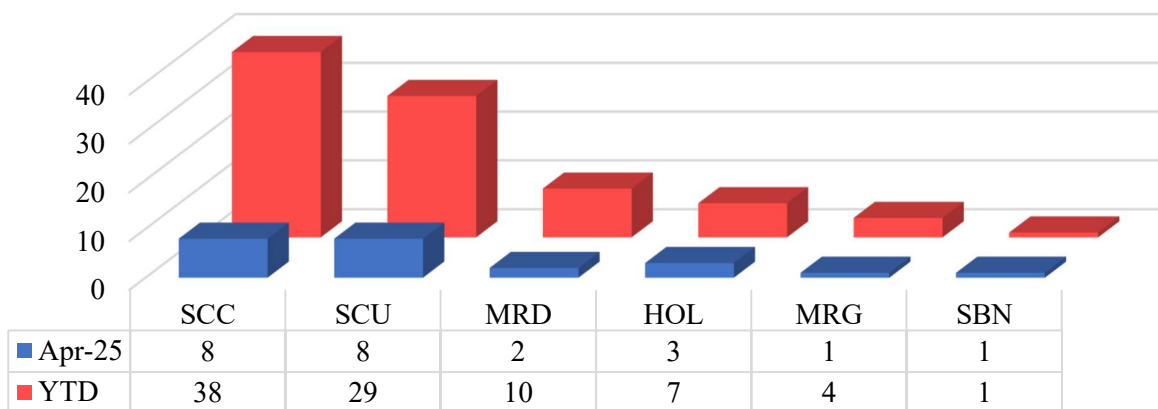
Engine 168's Call Volume By Jurisdiction



Engine 169's Call Volume By Jurisdiction



Engine 1677's Call Volume By Jurisdiction





## **South Santa Clara County Fire District**

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Marcus Hernandez, Fire Chief

### **Item 4(c)c – Grant Writer Report April 2025**

**April Payment: \$0.00**

The grant's contract with the District expired on March 31, 2025.

On September 3, 2024, the District was awarded \$9,835.76 as part of the CAL FIRE Volunteer Fire Capacity (VFC) grant. The grant funding was used to acquire 21 pagers.



## **South Santa Clara County Fire District**

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Marcus Hernandez, Fire Chief

# **Item 4(c)d – Mitigation Fees Report April 2025**

### **Monthly Reports**

The South Santa Clara County Fire District Board of Commissioners requires reports of mitigation activity to include collections and expenditures to be submitted to the Board monthly.

### **Background**

On September 28, 2004, Board of Supervisors of Santa Clara County adopted Ordinance No. NS-1104 establishing authority for imposing on and charging to development in the County of Santa Clara impact fees to pay for such developments equitable share of the cost of public improvements needed to mitigate the impacts of new development.

Section C19-2 of the Santa Clara County Ordinance Code authorizes imposition of development fees necessary to fund fire protection facilities and equipment.

On January 11, 2005, the Board of Directors of the South Santa Clara County Fire District adopted a resolution establishing fire protection mitigation fees.

On July 8, 2015, David Taussig and Associates completed a Development Impact Fee Justification Study for the South Santa Clara County Fire District. The study included an updated Fire Capital Facilities Plan and recommendations for increases to the current Impact Fee rates.

On August 25, 2015, the Board of Directors of the South Santa Clara County Fire District adopted Resolution No. SCCFD – 2015 – 01 adopting the District's Development Impact Fee Justification Study and Plan and intent to update the District's Development Impact Fees.

On October 6, 2015, the Board of Supervisors of Santa Clara County adopted Resolution No. BOS – 2015 – 137 modifying the District's Development Impact Mitigation Fees and accepting the Capital Facilities and Equipment Plan.

On December 15, 2015, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2015 – 03 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On June 18, 2019, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. BOS – 2019 – 96 modifying the District’s Development Impact Mitigation Fees.

On October 20, 2020, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2020 – 1 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On July 1, 2021, fees were increased on accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. This Resolution states that the Districts’ mitigation fees shall be indexed annually to the average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month period ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

On July 1, 2022, fees were increased by 3% in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. The Resolution states that the Districts’ mitigation fees shall be indexed annually to average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

### **Committed Funds**

The South Santa Clara County Fire District has committed mitigation funds collected through FY 2024-25 which are currently held in reserve for capital improvements at Masten Station located at 10810 No Name Uno, Gilroy, CA and Treehaven Station located at 3050 Hecker Pass, Gilroy, CA. The SSCCFD will expand the stations to accommodate additional staffing added to engines. The additional staffing was needed to protect new development within the District boundaries.

### **Cash Receipts**

During the reporting period, \$4,024.28 in fees were collected. The fees collected reflects 4 residential structures.

| <b>Construction Type</b>               | <b>Square Footage</b> | <b>Rate</b>    | <b>Fee Amount</b>  |
|--|-----------------------|----------------|--------------------|
| Residential                            | <b>7,739</b>          | <b>\$ 0.52</b> | <b>\$ 4,024.28</b> |
| Non-Res Moderate Commercial/Industrial | –                     | <b>\$ 1.07</b> | <b>\$ 0.00</b>     |
| Non-Res Heavy Commercial/Industrial    | –                     | <b>\$ 1.59</b> | <b>\$ 0.00</b>     |
| Non-Res Accessory with Sprinklers      | –                     | <b>\$ 0.27</b> | <b>\$ 0.00</b>     |
| Non-Res Accessory without Sprinklers   | –                     | <b>\$ 0.52</b> | <b>\$ 0.00</b>     |
| <b>TOTAL</b>                           | –                     | –              | <b>\$ 4,024.28</b> |



## South Santa Clara County Fire District

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 Marcus Hernandez, Fire Chief

### Item 4(c)d – Staffing Report April 2025

| COOPERATIVE FIRE PROTECTION DIVISION   |                  |       |                        |
|--|------------------|-------|------------------------|
| 17600/17660                            | 542-116-1039-601 | D1605 | GIAMPAOLI, NICK        |
| FIRE MARSHAL                           |                  |       |                        |
| 17600/17660                            | 542-116-9723-601 | B59   | GIL, MIKE              |
| EMS                                    |                  |       |                        |
| 17600/17610/17660                      | 542-116-9723-603 | B69   | RILEY, DAVID           |
| SOUTH SANTA CLARA COUNTY FIRE DISTRICT |                  |       |                        |
| 17600                                  | 542-116-9723-602 | B67   | VACANT                 |
| MORGAN HILL                            |                  |       |                        |
| 17600                                  | 542-116-1095-602 | FC    | COUPER, ERIC           |
| 17600                                  | 542-116-1756-613 | FAEP  | MANLEY, JOSH           |
| 17600                                  | 542-116-1077-609 | FAE   | TERAGAWA, BLAKE        |
| MASTEN                                 |                  |       |                        |
| 17600                                  | 542-116-1757-607 | FCP   | VACANT                 |
| 17600                                  | 542-116-1095-603 | FC    | LIMONES, ERIC          |
| 17600                                  | 542-116-1756-614 | FAEP  | MILLER, ALEXANDER      |
| 17600                                  | 542-116-1077-617 | FAE   | GONZALEZ, DAVID        |
| 17600                                  | 542-116-1077-618 | FAE   | ROMAN, JOHN            |
| 17600                                  | 542-116-1077-619 | FAE   | ZUBILLAGA, CHRISTOPHER |
| TREEHAVEN                              |                  |       |                        |
| 17600                                  | 542-116-1757-605 | FCP   | MURRAY, ANDREW         |
| 17600                                  | 542-116-1095-607 | FC    | PHILBROOK, MICHAEL     |
| 17600                                  | 542-116-1756-618 | FAEP  | ZHUK, NIKOLAI          |
| 17600                                  | 542-116-1077-601 | FAE   | MURRAY, CHRISTOPHER    |
| 17600                                  | 542-116-1077-616 | FAE   | LIND, DREDD            |
| 17600                                  | 542-116-1077-901 | FAE   | KARNOWSKI, BRYAN       |

| FIXED RELIEF    |                  |      |                        |
|-----------------|------------------|------|------------------------|
| 17600           | 542-116-1095-604 | FC   | SANABRIA, JOSE         |
| 17600           | 542-116-1756-606 | FAEP | FRANKLIN, VERNON       |
| 17600           | 542-116-1077-901 | FAE  | TURNER, BRIAN          |
| VACATION RELIEF |                  |      |                        |
| 17600           | 542-116-1757-XXX | FCP  | VACANT                 |
| 17600           | 542-116-1757-XXX | FCP  | VACANT                 |
| 17600           | 542-116-1757-XXX | FCP  | VACANT                 |
| 17600           | 542-116-1095-600 | FC   | VACANT                 |
| 17600           | 542-116-1756-611 | FAEP | MARTINEZ, MICHAEL      |
| 17600           | 542-116-1756-612 | FAEP | VACANT                 |
| 17600           | 542-116-1756-620 | FAEP | VACANT                 |
| 17600           | 542-116-1756-XXX | FAEP | VACANT                 |
| PACHECO - ALS   |                  |      |                        |
| 17600/02350     | 542-116-1757-500 | FCP  | NASH-FAIRFAX, ERIN     |
| 17600/02350     | 542-116-1757-501 | FCP  | GOLEMBIEWSKI, TYGAN    |
| 17600/02350     | 542-116-1757-580 | FCP  | VACANT                 |
| SUPPORT STAFF   |                  |      |                        |
| 17600           | 541-116-6834-601 | HEM  | MURRAY, KEVIN          |
| 17600           | 542-116-1670-601 | CO   | FELIX-OCCHOA, CARISSMA |
| 17600/17610     | 542-116-1670-603 | CO   | GARCIA, JAVIER         |
| 17600           | 541-116-5393-XXX | AGPA | VACANT                 |
| 17600           | 541-116-5157-601 | SSA  | VACANT                 |
| 17600/02350     | 541-116-1139-301 | OT   | COOKE, HAZEL           |