

15670 Monterey Street, Morgan Hill, CA 95037 • (408) 779-2121 • www.ssccfd.com Marcus Hernandez, Fire Chief

AGENDA

South Santa Clara Fire Protection District Board of Commissioners Regular Meeting

Wednesday, June 11, 2025 – 6:00 p.m.

Masten Fire Station 10810 No Name Uno Gilroy, CA 95021

1. Opening

- 1.1. CALL TO ORDER Chairperson Ramon Lopez
- 1.2. ROLL CALL Acting Clerk Nick Giampaoli
- 1.3. DECLARATION OF POSTING OF AGENDA
 Per Government Code 54954.2 Acting Clerk Nick Giampaoli
- 1.4. Introductions

2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

3. Agenda Amendments and Changes

4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

4(a) Minutes Approval

Possible Action:

a. Approve the May 14, 2025, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

a. Approve Expenditures from May 1, 2025 – May 31, 2025.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.
- d. Approve Staffing Report.

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. Inventory of District Equipment – Information

Receive a status report on the inventory of District equipment.

5.2. Fire District Consolidation Ad Hoc Committee – Information

Receive a report from the Fire District Consolidation Ad Hoc Committee.

- 6. New Business
- 7. Volunteer Firefighter Report Brandon Winters
- 8. Battalion Chief Report Chief Burgard
- 9. Chief's Report Chief Hernandez
- 10. Events
- 11. Commissioners' Comments

12. Adjourn Meeting

— DocuSigned by: Nick Giampaoli

Nick @ampaoli, Acting Clerk of the Board



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MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGUAR MEETING OF May 14, 2025

1. Opening

1.1. CALL TO ORDER – Vice Chairperson Jay Johnson

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, May 14, 2025, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021. Vice Chairperson Johnson called the meeting to order at 6:02 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

- 1.2. ROLL CALL Acting Clerk Nick Giampaoli
 - a. Commissioners Present: Commissioner Johnson, Commissioner Keesling,

Commissioner Acker, Commissioner Lewis

b. Fire District Staff: Chief Giampaoli, Chief Terry, Chief Steggall,

Consultant Athey

c. Absent: Chairperson Lopez, Commissioner Ludewig,

Commissioner Monaco

- 1.3. DECLARATION OF POSTING OF AGENDA
 Per Government Code 54954.2 Acting Clerk Nick Giampaoli
- 1.4. Introductions

2. Public Participation

None.

3. Agenda Amendments and Changes

None.

4. Approve Consent Agenda

4(a) Minutes Approval

Possible Action:

a. Approve the April 9, 2025, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

a. Approve Expenditures from April 1, 2025 – April 30, 2025.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.
- d. Approve Staffing Report.

Motion: Approve the consent agenda.

RESULT: APPROVED [UNANIMOUS]

MOVER: Lewis SECONDER: Acker

AYES: Lewis, Acker, Johnson, Keesling

NOES: None

ABSENT: Lopez, Ludewig, Monaco

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. Division Chief Vehicle – Action

Provide directions to staff regarding the purchase of the division chief vehicle, given the upcoming District dissolution.

Possible Action:

a. Direct staff to cancel the purchase contract with Winter Chevrolet for the purchase of a 2024 Chevrolet Tahoe due to the dissolution of the South Santa Clara County Fire District.

RESULT: APPROVED [UNANIMOUS]

MOVER: Acker SECONDER: Keesling

AYES: Lewis, Acker, Johnson, Keesling

NOES: None

ABSENT: Lopez, Ludewig, Monaco

5.2. Inventory of District Equipment – Information

Receive a status report on the inventory of District equipment.

Chief Giampaoli reported that the inventory of the operational equipment was completed. The remaining inventory will be completed by May 30, 2025. Staff is working with the Santa Clara County Central Fire District to complete.

5.3. Fire District Consolidation Ad Hoc Committee – Information

Receive a report from the Fire District Consolidation Ad Hoc Committee

Commissioner Acker reported that the committee had their first meeting. It is proceeding as expected. Nothing new to report.

5.4. Partner With Snug to Promote Their Daily Check App as a Community Outreach Safety Program – Information/Action

Possible action:

a. Review Snug program, the partnership agreement and marketing materials, and approve posting on our website.

Commissioner Johnson reported that after checking with Snug he found there was not a significant increase in calls for service due to procedures already in place. Chief Glass confirmed that Central Fire's Community Education Specialist has agreed that it is a positive program and their department supports it. It will continue on the website after the annexation.

RESULT: APPROVED [UNANIMOUS]

MOVER: Johnson SECONDER: Acker

AYES: Lewis, Acker, Johnson, Keesling

NOES: None

ABSENT: Lopez, Ludewig, Monaco

6. New Business

None.

7. Volunteer Firefighter Report – Brandon Winters

None.

8. Battalion Chief Report – Chief Terry

- Central Fire has completed a walkthrough of the Masten Fire Station.
- Reported on incidents of significance:
 - o 04/30 Structure Fire: Paradise Valley Lane
 - o 05/01 Structure Fire: Edmundson
 - o 05/05 Vegetation Fire
 - o 05/10 Vegetation Fire: Cordevalle San Martin crews kept to 1 acre

9. Chief's Report – Chief Giampaoli

- Chief Giampaoli reported that Chief Hernandez was appointed the Unit Chief of Santa Clara and gave a brief summary of his background. Unfortunately, Chief Hernandez had a prior commitment in San Diego and couldn't attend tonight.
- Thanked Chief Hess for his guidance and assistance and the Commissioners for their service and dedication to the District.
- Company 70 completed validation of training records.
- Working with Santa Clara County on Solar Project Credits
- The state is starting to see more fire activity.
- Four Santa Clara Unit hand crews have completed certification

10. Events

None.

11. Request for Future Agenda Items

None.

12. Commissioners' Comments

• Commissioner Lewis asked how the transition will happen on July 1st. Chief Glass responded that there would be no drop-in service. At a specific date and time there would be a transition of command.

13. Next Meeting is June 11, 2025

1	4.	Adj	ourn	Meetin	ıg

14. Adjourn Meeting	
There being no further business, the meetin	g was adjourned at 6:26 pm.
ATTEST	
Jay Johnson, Vice Chairperson	Nick Giampaoli, Acting Clerk of the Board

Item 4.b.a

				May 2025 - Fund 1574	Expenditures	
DATE	DOC#	GL CODE	VENDOR#	VENDOR NAME	DESCRIPTION	AMOUNT
5/1/2025	477	5230400	1023423	US BANK	Vehicle Parts	\$3,091.64
5/1/2025	477	5205100	1023423	US BANK	Communication	\$515.09
5/1/2025	477	5250100	1023423	US BANK	Office expense	\$4,401.56
5/1/2025	478	5250100	1023423	US BANK	CREDIT	(\$124.30)
5/7/2025	479	5255500	1055906	Robert Moser	IT Services 4/18/2025	\$250.00
5/7/2025	480	5270100	1001439	Gilroy Gardens	May 2025 Rent INV375	\$1,819.67
5/9/2025	481	5215700	5002477	Greenwaste	Station 3 Treehaven: 5/1/2025 - 5/31/2025 Inv	\$148.66
3/3/2023	401	3213700	3002477	Oreenwaste	8100260	ψ140.00
5/9/2025	482	5255500	1037122	Airgas	Airgas Hazmat Charge/Oxygen	\$75.48
5/9/2025	483	5350440	1015089	Crystal Springs Water Co.	Station 3: 4/2/2025 Inv 553725	\$22.00
5/9/2025	484	5350440	1015089	Crystal Springs Water Co.	Station 3: 4/9/2025 Inv 557570	\$22.00
5/9/2025	485	5350440	1015089	Crystal Springs Water Co.	Station 3: 4/16/2025 Inv 561781	\$8.00
5/9/2025	486	5350440	1015089	Crystal Springs Water Co.	Station 3: 4/16/2025 Inv 566496	\$16.00
5/9/2025	487	5350440	1015089	Crystal Springs Water Co.	Station 3: 4/23/2025 Inv 571048	\$5.00
5/9/2025	488	5231000	1004379	Killroy Pest Control, Inc.	Pest Control Service, Station 3 Inv 361201	\$83.00
5/14/2025	489	5215700	5002477	Greenwaste	5/1/2025 - 5/31/2025 Inv 8100230	\$1,176.24
5/14/2025	490	5350440	1046395	Spectrum	Cable service 170035001050725	\$174.78
5/14/2025	491	5231000	1021740	Sharp Business Systems	Copier charge 3/15/2025 - 4/15/2025 Inv 9005311194	\$143.92
5/14/2025	492	5350440	1003225	Dish Network	Satellite 5/18/2025 - 6/17/2025	\$143.19
5/14/2025	493	5230100	1045432	Hunt & Sons	Diesel Fuel Inv 473421	\$2,468.05
5/15/2025	494	5255510	5002820	CAL FIRE	2nd Qtr - Inv 173793	\$1,481,799.80
5/15/2025	495	5255510	5002820	CAL FIRE	2nd Qtr - Inv - 173795	\$31,438.41
5/15/2025	496	5255500	5003515	Verizon Wireless	3/17/2025 - 4/16/2025 Inv 6111158370	\$1,467.27
5/16/2025	JE	5255500a		Office of the County Counsel	Attorney-Client Priveleged Communication	\$4,449.90
5/16/2025	497	5230100	1045432	Hunt & Sons	Masten Fire Station Fuel	\$2,468.05
5/16/2025	498	5350440	1014805	South Valley Internet	Station 1 4/1/2025 - 5/1/2025 Inv 1183385	\$155.00
			1		Copier charge 2/15/2025 - 3/15/2025 Inv	
5/16/2025	499	5231000	1021740	Sharp Business Systems	9005263863	\$143.92
5/19/2025	500	5255510	5002820	CAL FIRE	3rd Qtr - Inv 174823	\$1,364,080.98
5/19/2025	501	5255510	5002820	CAL FIRE	3rd Qtr - Inv 174824	\$61,224.64
5/20/2025	502	5255500	1000874	Kathy Athey	Consultant Service 4/16/2025 - 4/30/2025 Inv 2025-08	\$437.50
5/20/2025	503	5255500	1000874	Kathy Athey	Consultant Service 5/1/2025 - 5/15/2025 Inv 2025- 09	\$1,645.00
5/21/2025	504	5275500	5002881	L. N. Curtis	Service performed on 2/10/2025	\$2,464.27
5/23/2025	505	5255510	5002820	CAL FIRE	4th Qtr - Inv 174088	\$1,481,799.80
5/29/2025	JE	5255500a		Office of the County Counsel	Attorney - Client Privileged Communication Bill No. 19078	\$1,124.80
5/29/2025	506	5225500	1004236	Peter Keesling	Commissioner's Meeting 5/7/2025	\$50.00
5/29/2025	507	5225500	1049402	Jay Johnson	Commissioner's Meeting 5/7/2025	\$50.00
5/29/2025	508	5225500	1041105	James Acker	Commissioner's Meeting 5/7/2025	\$50.00
5/29/2025	509	5225500	1005084	Joan Lewis	Commissioner's Meeting 5/7/2025	\$50.00
5/29/2025	510	5225500	1055906	Robert D. Moser	IT Services: May 2025	\$250.00
5/29/2025	511	5225500	5004130	Stanford Medicine	Monthly Physician Services 5/1/2025 - 5/31/2025	\$1,625.00
5/29/2025	512	5350440	1014805	South Valley Internet	Internet Services 6/9/2025 - 7/9/2025 Inv 1186111	\$155.00
5/29/2025	513	5350440	1014805	South Valley Internet	Internet Services 6/1/2025 - 7/1/2025 Inv 1185867	\$155.00
5/29/2025	514	5350440	1014805	South Valley Internet	Internet Services 5/1/2025 - 6/1/2025 Inv 1184597	\$155.00
5/29/2025	515	5270100	1047779	Vertical Bridge Real Estate	Rent/Utilities 5/1/2025 - 5/31/2025	\$377.65
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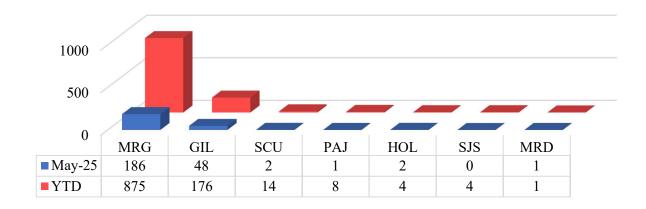
					TOTAL:	\$4,479,358.57
5/30/2025	530	5230400	1023423	US Bank	Maintenance	\$1,400.91
5/30/2025	530	5230100	1023423	US Bank	Lubes & oils	\$327.11
5/30/2025	530	5255100	1023423	US Bank	Professional & specialized services	\$1,181.46
5/30/2025	530	5250100	1023423	US Bank	Office expense	\$1,013.66
5/30/2025	530	5205100	1023423	US Bank	Communication/Telephone	\$1,574.66
5/30/2025	530	5230400	1023423	US Bank	Vehicle parts	\$10,504.95
5/29/2025	529	5205100	5003436	AT&T	4/14/2025 - 4/29/2025	\$41.99
5/29/2025	528	5255500	5003515	Verizon Wireless	4/17/2025 - 5/16/2025 Inv 6113660938	\$1,465.27
5/29/2025	527	5255500	5003515	Verizon Wireless	1/17/2025 - 2/16/2025 Inv 6106184774	\$1,467.29
5/29/2025	526	5350440	1015089	Crystal Springs Water Co.	Service Charge 3/6/2025 Inv 534626	\$36.00
5/29/2025	525	5350440	1015089	Crystal Springs Water Co.	Service Charge 4/3/2025 Inv 554420	\$30.00
5/29/2025	524	5350440	1015089	Crystal Springs Water Co.	Service Charge 4/10/2025 Inv 562703	\$38.00
5/29/2025	523	5350440	1015089	Crystal Springs Water Co.	Service Charge 4/17/2025 Inv 571023	\$16.00
5/29/2025	522	5350440	1015089	Crystal Springs Water Co.	Service Charge 4/24/2025 Inv 566316	\$24.00
5/29/2025	521	5350440	1015089	Crystal Springs Water Co.	Service/Late Charge 4/30/2025 Inv 571023	\$5.00
5/29/2025	520	5205100	1038415	Frontier	Landline Phones 5/7/2025 - 6/6/2025	\$164.44
5/29/2025	519	5225500	5003515	Verizon Wireless	Wireless 4/13/2025 - 5/12/2025	\$168.60
5/29/255	518	5230400	1005642	Hi-Tech EVS	Hurst Repair/Services Customer # 10552 Inv 181641 4/1/2025	\$3,471.13
5/29/2025	517	5230400	1005642	Hi-Tech EVS	Hurst Repair/Services Customer No. 10552	\$3,471.13
5/29/2025	516	5230400	1005642	Hi-Tech EVS	Hurst Repair/Services Customer No. 10188	\$900.00



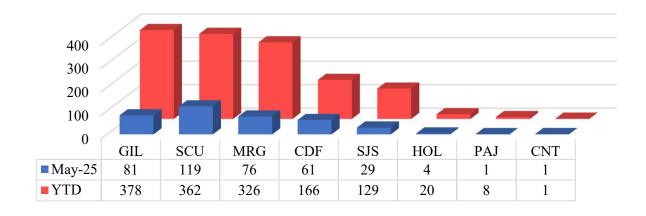
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Item 4(c)a – Incident Statistical Report May 2025

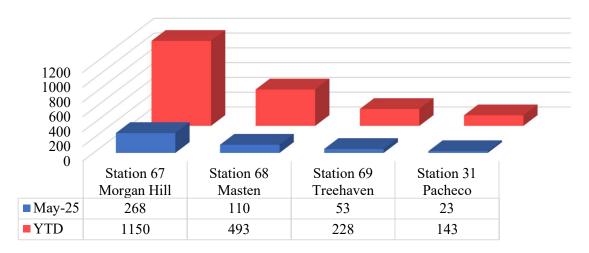
Aid Responses Provided By Jurisdiction



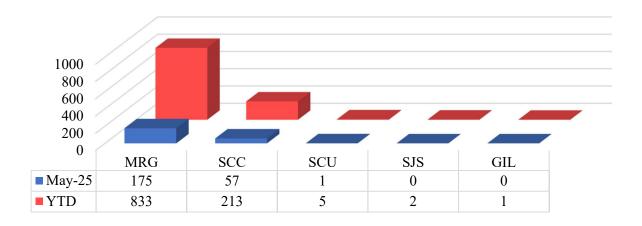
Aid Responses Received By Agency



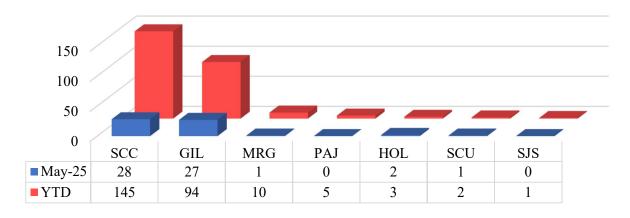
Call Volume By Station



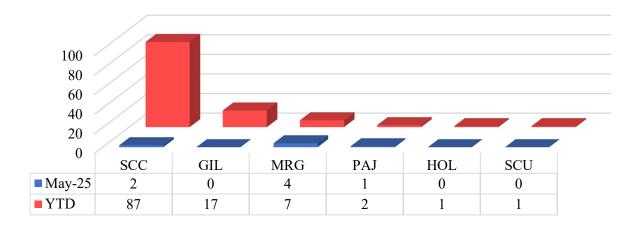
Engine 67's Call Volume By Jurisdiction



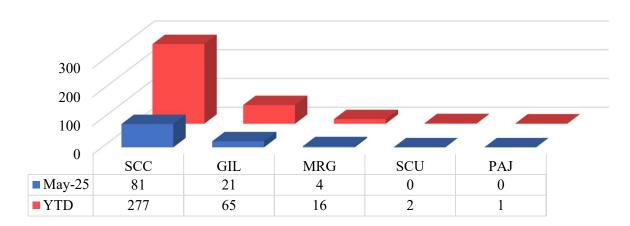
Engine 69's Call Volume By Jurisdiction



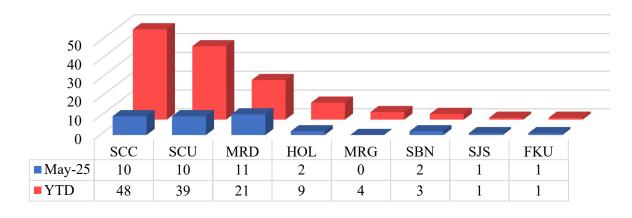
Engine 168's Call Volume By Jurisdiction



Engine 169's Call Volume By Jurisdiction



Engine 1677's Call Volume By Jurisdiction





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Item 4(c)c – Grant Writer Report May 2025

May Payment: \$0.00

The grant's contract with the District expired on March 31, 2025.

On September 3, 2024, the District was awarded \$9,835.76 as part of the CAL FIRE Volunteer Fire Capacity (VFC) grant. The grant funding was used to acquire 21 pagers.



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Item 4(c)d – Mitigation Fees Report May 2025

Monthly Reports

The South Santa Clara County Fire District Board of Commissioners requires reports of mitigation activity to include collections and expenditures to be submitted to the Board monthly.

Background

On September 28, 2004, Board of Supervisors of Santa Clara County adopted Ordinance No. NS-1104 establishing authority for imposing on and charging to development in the County of Santa Clara impact fees to pay for such developments equitable share of the cost of public improvements needed to mitigate the impacts of new development.

Section C19-2 of the Santa Clara County Ordinance Code authorizes imposition of development fees necessary to fund fire protection facilities and equipment.

On January 11, 2005, the Board of Directors of the South Santa Clara County Fire District adopted a resolution establishing fire protection mitigation fees.

On July 8, 2015, David Taussig and Associates completed a Development Impact Fee Justification Study for the South Santa Clara County Fire District. The study included an updated Fire Capital Facilities Plan and recommendations for increases to the current Impact Fee rates.

On August 25, 2015, the Board of Directors of the South Santa Clara County Fire District adopted Resolution No. SCCFD - 2015 - 01 adopting the District's Development Impact Fee Justification Study and Plan and intent to update the District's Development Impact Fees.

On October 6, 2015, the Board of Supervisors of Santa Clara County adopted Resolution No. BOS - 2015 - 137 modifying the District's Development Impact Mitigation Fees and accepting the Capital Facilities and Equipment Plan.

On December 15, 2015, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD-2015-03 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On June 18, 2019, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. BOS – 2019 – 96 modifying the District's Development Impact Mitigation Fees.

On October 20, 2020, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2020 – 1 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On July 1, 2021, fees were increased om accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. This Resolution states that the Districts' mitigation fees shall be indexed annually to the average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month period ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

On July 1, 2022, fees were increased by 3% in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. The Resolution states that the Districts' mitigation fees shall be indexed annually to average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

Committed Funds

The South Santa Clara County Fire District has committed mitigation funds collected through FY 2024-25 which are currently held in reserve for capital improvements at Masten Station located at 10810 No Name Uno, Gilroy, CA and Treehaven Station located at 3050 Hecker Pass, Gilroy, CA. The SSCCFD will expand the stations to accommodate additional staffing added to engines. The additional staffing was needed to protect new development within the District boundaries.

Cash Receipts

During the reporting period, \$4,352.92 in fees were collected. The fees collected reflects 5 residential structures.

Construction Type	Square Footage	Rate	Fee Amount
Residential	8,371	\$ 0.52	\$ 4,352.92
Non-Res Moderate Commercial/Industrial	_	\$ 1.07	\$ 0.00
Non-Res Heavy Commercial/Industrial	_	\$ 1.59	\$ 0.00
Non-Res Accessory with Sprinklers	_	\$ 0.27	\$ 0.00
Non-Res Accessory without Sprinklers	_	\$ 0.52	\$ 0.00
TOTAL	_	_	\$ 4,352.92



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Item 4(c)d – Staffing Report May 2025

COOPERATIVE FIRE PROTECTION DIVISION						
17600/17660	542-116-1039-601	D1605	GIAMPAOLI, NICK			
FIRE MARSHAL						
17600/17660	542-116-9723-601	B59	GIL, MIKE			
	EMS					
17600/17610/17660	542-116-9723-603	B69	RILEY, DAVID			
SC	OUTH SANTA CLARA COL	JNTY FIR	E DISTRICT			
17600	542-116-9723-602	B67	VACANT			
	MORGAN	HILL				
17600	542-116-1095-602	FC	COUPER, ERIC			
17600	542-116-1756-613	FAEP	MANLEY, JOSH			
17600	542-116-1077-609	FAE	TERAGAWA, BLAKE			
	MASTE	N				
17600	542-116-1757-607	FCP	VACANT			
17600	542-116-1095-603	FC	LIMONES, ERIC			
17600	542-116-1756-614	FAEP	MILLER, ALEXANDER			
17600	542-116-1077-617	FAE	GONZALEZ, DAVID			
17600	542-116-1077-618	FAE	ROMAN, JOHN			
17600	542-116-1077-619	FAE	ZUBILLAGA, CHRISTOPHER			
TREEHAVEN						
17600	542-116-1757-605	FCP	MURRAY, ANDREW			
17600	542-116-1095-607	FC	PHILBROOK, MICHAEL			
17600	542-116-1756-618	FAEP	ZHUK, NIKOLAI			
17600	542-116-1077-601	FAE	MURRAY, CHRISTOPHER			
17600	542-116-1077-616	FAE	LIND, DREDD			
17600	542-116-1077-901	FAE	KARNOWSKI, BRYAN			

FIXED RELIEF								
17600	542-116-1095-604	FC	SANABRIA, JOSE					
17600	542-116-1756-606	FAEP	FRANKLIN, VERNON					
17600	542-116-1077-901	FAE	TURNER, BRIAN					
	VACATION RELIEF							
17600	542-116-1757- <mark>XXX</mark>	FCP	VACANT					
17600	542-116-1757-XXX	FCP	VACANT					
17600	542-116-1757-XXX	FCP	VACANT					
17600	542-116-1095-600	FC	VACANT					
17600	542-116-1756-611	FAEP	MARTINEZ, MICHAEL					
17600	542-116-1756-612	FAEP	VACANT					
17600	542-116-1756-620	FAEP	VACANT					
17600	542-116-1756- <mark>XXX</mark>	FAEP	VACANT					
	PACHEO	CO - ALS						
17600/02350	542-116-1757-500	FCP	NASH-FAIRFAX, ERIN					
17600/02350	542-116-1757-501	FCP	GOLEMBIEWSKI, TYGAN					
17600/02350	542-116-1757-580	FCP	VACANT					
SUPPORT STAFF								
17600	541-116-6834-601	HEM	MURRAY, KEVIN					
17600	542-116-1670-601	СО	FELIX-OCHOA, CARISSMA					
17600/17610	542-116-1670-603	СО	GARCIA, JAVIER					
17600	541-116-5393- <mark>XXX</mark>	AGPA	VACANT					
17600	541-116-5157-601	SSA	VACANT					
17600/02350	541-116-1139-301	ОТ	COOKE, HAZEL					